DOCUMENT RESUME

ED 331 509 IR 053 559

TITLE	Annual Program: Library Services and Construction Act 1990-1991.
INSTITUTION	South Carolina State Library, Columbia.
PUB DATE	90
NOTE	99p.; For the 1989-1990 report, see ED 316 240.
PUB TYPE	Reports - Descriptive (141)
EDRS PRICE	MF01/PC04 Plus Postage.
DESCRIPTORS	Library Administration; Library Cooperation; Library Development; Library Expenditures; *Library Networks; Library Planning; *Library Services; *Library Standards; Long Range Planning; Program Descriptions; *Program Development; *Public Libraries; Records (Forms); State Aid; State Libraries; State Programs; Statewide Planning
IDENTIFIERS	*Library Services and Construction Act; *South Carolina State Library

ABSTRACT

The 1990-1991 Library Services and Construction Act (LSCA) program is presented in this report for the South Carolina State Library. The document includes fiscal information and project descriptions for the following LSCA Title I projects: (1) General Administration; (2) Library Interpretation; (3) General Operations; (4) Strengthening the State Library Agency; (5) Field Services; (6) Career Education; (7) Service to the Disadvantaged; (8) Library Development; (9) Service to Children; (10) Audiovisual Programs; (11) Public Library Automation and Technology; (12) Literacy; (13) Service to the Elderly; (14) (Services to the) Blind and Physically Handicapped; and (15) Institutional Library Services. The LSCA Title III Interlibrary Network project is also described. The information provided includes the fiscal breakdown for each LSCA project on federal, state, and local levels, staff and staff responsibilities, the operating budget for all projects (1990 funds), and detailed descriptions for all projects. The descriptions include individual project objectives, needs assessments, service groups, activities to be implemented to meet objectives, information about when and where the project will be administered, the libraries involved, estimated costs and sources of funding, method of administering the project, and method of evaluation to be used. A summary of the report is also provided. (MAB)

****
* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *
****

ED331509

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

☐ This document has been reproduced as received from the person or organization originating it.

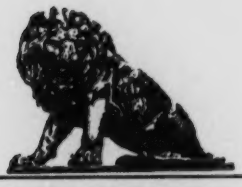
☐ Minor changes have been made to improve reproduction quality.

• Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.

ANNUAL PROGRAM

LIBRARY SERVICES AND CONSTRUCTION ACT

1990-1991



SOUTH CAROLINA

STATE LIBRARY

BEST COPY AVAILABLE

South Carolina State Library
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina 29211

"PERMISSION TO REPRODUCE THIS MATERIAL HAS BEEN GRANTED BY

B. E. Callahan

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)."

IR053559

Publication of this document was partially funded under the Library Services and Construction Act (Public Law. FY 91) administered by the South Carolina State Library.

ANNUAL PROGRAM

LIBRARY SERVICES AND CONSTRUCTION ACT

1990-1991

SOUTH CAROLINA

STATE LIBRARY

South Carolina State Library
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina 29211

OMB NO. 1850-0528
EXP. DATE 03/31/90
STATE SC
FY 91

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
20 U.S.C. 351 et seq., unless otherwise noted

STATE-ADMINISTERED PROGRAM

ANNUAL PROGRAM

PUBLIC REPORTING BURDEN FOR THIS COLLECTION OF INFORMATION IS ESTIMATED TO AVERAGE 41 HOURS PER RESPONSE, INCLUDING THE TIME FOR REVIEWING INSTRUCTIONS, SEARCHING EXISTING DATA SOURCES, GATHERING AND MAINTAINING THE DATA NEEDED, AND COMPLETING AND REVIEWING THE COLLECTION OF INFORMATION. SEND COMMENTS REGARDING THIS BURDEN ESTIMATE OR ANY OTHER ASPECT OF THIS COLLECTION OF INFORMATION, INCLUDING SUGGESTIONS FOR REDUCING THIS BURDEN, TO THE U.S. DEPARTMENT OF EDUCATION, INFORMATION MANAGEMENT AND COMPLIANCE DIVISION, WASHINGTON, D.C. 20202-4651; AND TO THE OFFICE OF MANAGEMENT AND BUDGET, PAPERWORK REDUCTION PROJECT 1850-0528, WASHINGTON, D.C. 20503.

TITLE I -- LIBRARY SERVICES

TITLE II -- PUBLIC LIBRARY CONSTRUCTION

TITLE III -- INTERLIBRARY COOPERATION AND RESOURCE SHARING

U.S. DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20202

OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT

GRANT AWARD NOTIFICATION

1 RECIPIENT NAME

SOUTH CAROLINA STATE LIBRARY

1500 SENATE STREET
COLUMBIA, SC 29211

2 PROJECT TITLE

LSCA Title I

3 EDUCATION STAFF

Please direct program inquiries to
Robert L. Klassen (202)357-6303
U.S. Department of Education
555 New Jersey Ave. N.W

Washington, DC. 20208-5571

Please direct financial inquiries to
Carolyn Dolland (202)401-1504
U.S. Department of Education
FOB-6, Room 3083
400 Maryland Avenue, SW
Washington, DC. 20202

4 AWARD INFORMATION

PR/AWARD NUMBER	R034A10013
ACTION NUMBER	01
ACTION TYPE	NEW
AWARD TYPE	FORMULA

5 AWARD PERIODS

BUDGET PERIOD	10/01/90 - 09/30/91
PROJECT PERIOD	10/01/90 - 09/30/91

6 AUTHORIZED FUNDING

CURRENT AWARD AMOUNT	1,178,099
CUMULATIVE AMOUNT	1,178,099
RECIPIENT COST SHARE	0%

7 ADMINISTRATIVE INFORMATION

PAYMENT METHOD	ED PMS
ENTITY NUMBER	1-576000286-A9
STATE APPL ID #	

ATTACHMENTS

8 LEGISLATIVE & FISCAL DATA

AUTHORITY: Library Services & Construction Act, As Amended
PROGRAM TITLE: Library Services (LSCA Title I) CFDA 84.034A

APPROPRIATION	FY	CAN	OBJECT CLASS	AMOUNT
91 10104	91	E000500	4110	1,178,099

9 TERMS AND CONDITIONS OF AWARD

NOTE THAT THE AWARD NUMBER HAS BEEN CHANGED. (SEE BLOCK 4)

THIS AWARD IS MADE UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, AS AMENDED: $82,220,040 FOR TITLE I FOR FISCAL YEAR 1991.

WHEN ISSUING STATEMENTS, PRESS RELEASES, REQUESTS FOR PROPOSALS, BID SOLICITATIONS, AND OTHER DOCUMENTS DESCRIBING PROJECTS OR PROGRAMS FUNDED IN WHOLE OR IN PART WITH FEDERAL MONEY, ALL GRANTEES RECEIVING FEDERAL FUNDS, INCLUDING BUT NOT LIMITED TO STATE AND LOCAL GOVERNMENTS, SHALL CLEARLY STATE (1) THE PERCENTAGE OF THE TOTAL COSTS OF THE PROGRAM OR PROJECT WHICH WILL BE FINANCED WITH FEDERAL MONEY, (2) THE DOLLAR AMOUNT OF FEDERAL FUNDS FOR THE PROJECT OR PROGRAM, AND (3) PERCENTAGE AND DOLLAR AMOUNT OF THE TOTAL COSTS OF THE PROJECT OR PROGRAM THAT WILL BE FINANCED BY NON-GOVERNMENT SOURCES.

Ann Weathers 12/21/90
Dir., Library Programs
AUTHORIZED OFFICIAL DATE

Ver. 1

ED - GCS 007 (11/88)

PLEASE SEE OTHER SIDE FOR MORE INFORMATION

OMB Approval No. 0348-004.

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED	Applicant Identifier
	91-1
3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

1. TYPE OF SUBMISSION:

Application	Preapplication
☐ Construction	☐ Construction
X Non-Construction	☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name: South Carolina State Library

Organizational Unit:

Address (give city, county, state, and zip code):
1500 Senate Street
PO Box 11469
Columbia, South Carolina 29211

Name and telephone number of the person to be contacted on matters involving this application (give area code)
Pat Gilleland .
(803) 734-8666

6. EMPLOYER IDENTIFICATION NUMBER (EIN): A-9
1- 57 — 6000028 6

7. TYPE OF APPLICANT: (enter appropriate letter in box) [A]
A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify): _____

8. TYPE OF APPLICATION:
☐ New ☐ Continuation ☐ Revision
If Revision, enter appropriate letter(s) in box(es): ☐ ☐
A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY: Department of Education, Public Library Support Staff, 555 New Jersey Ave.N.W. Washington, D.C. 20208-1430

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 84.034
TITLE: LSCA TITLE I - LIBRARY SERVICES

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
N/A

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):
STATE

13. PROPOSED PROJECT:

Start Date	Ending Date
10-1-1990	9-30-1991

14. CONGRESSIONAL DISTRICTS OF:

a. Applicant	b. Project

15. ESTIMATED FUNDING:

a. Federal	$ 1,178,099	.00
b. Applicant	$	.00
c. State	$ 6,055,923	.00
d. Local	$	.00
e. Other	$	.00
f. Program Income	$	.00
g. TOTAL	$ 7,234,022	.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:
DATE August 15, 1990
b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372
☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
☐ Yes If "Yes," attach an explanation. ☐ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative	b. Title	c. Telephone number
James B. Johnson, Jr.	Director	(803) 734-8666

d. Signature of Authorized Representative: James B Johnson Jr.

e. Date Signed: 7

Previous Editions Not Usable

Standard Form 424 (REV 4-88)
Prescribed by OMB Circular A-10.

Authorized for Local Reproduction

BEST COPY AVAILABLE

U.S. DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20202

OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT

GRANT AWARD NOTIFICATION

1 RECIPIENT NAME

SOUTH CAROLINA STATE LIBRARY

1500 SENATE STREET
COLUMBIA, SC 29211

2 PROJECT TITLE

LSCA Title III

3 EDUCATION STAFF

Please direct program inquiries to
Robert L. Klassen (202)357-6303
U.S. Department of Education
555 New Jersey Ave. N.W

Washington, DC. 20208-5571

Please direct financial inquiries to
Carolyn Dolland (202)401-1504
U.S. Department of Education
FOB-6, Room 3083
400 Maryland Avenue, SW
Washington, DC. 20202

4 AWARD INFORMATION

PR/AWARD NUMBER	R035A10013
ACTION NUMBER	01
ACTION TYPE	NEW
AWARD TYPE	FORMULA

5 AWARD PERIODS

BUDGET PERIOD	10/01/90 - 09/30/91
PROJECT PERIOD	10/01/90 - 09/30/91

6 AUTHORIZED FUNDING

CURRENT AWARD AMOUNT	277,098
CUMULATIVE AMOUNT	277,098
RECIPIENT COST SHARE	0%

7 ADMINISTRATIVE INFORMATION

PAYMENT METHOD	ED PMS
ENTITY NUMBER	1-576000286-A9
STATE APPL ID #	

ATTACHMENTS

8 LEGISLATIVE & FISCAL DATA

AUTHORITY: Library Services & Construction Act, As Amended.
PROGRAM TITLE: Interlibrary Cooperation (LSCA Title III) CFDA 84.035A

APPROPRIATION	FY	CAN	OBJECT CLASS	AMOUNT
91 10104	91	E000501	4110	277,098

9 TERMS AND CONDITIONS OF AWARD

NOTE THAT THE AWARD NUMBER HAS BEEN CHANGED.(SEE BLOCK 4)

THIS AWARD IS MADE UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, AS AMENDED: $19,509,840 FOR TITLE III FOR FISCAL YEAR 1991.

WHEN ISSUING STATEMENTS, PRESS RELEASES, REQUESTS FOR PROPOSALS, BID SOLICITATIONS, AND OTHER DOCUMENTS DESCRIBING PROJECTS OR PROGRAMS FUNDED IN WHOLE OR IN PART WITH FEDERAL MONEY, ALL GRANTEES RECEIVING FEDERAL FUNDS, INCLUDING BUT NOT LIMITED TO STATE AND LOCAL GOVERNMENTS, SHALL CLEARLY STATE (1) THE PERCENTAGE OF THE TOTAL COSTS OF THE PROGRAM OR PROJECT WHICH WILL BE FINANCED WITH FEDERAL MONEY, (2) THE DOLLAR AMOUNT OF FEDERAL FUNDS FOR THE PROJECT OR PROGRAM, AND (3) PERCENTAGE AND DOLLAR AMOUNT OF THE TOTAL COSTS OF THE PROJECT OR PROGRAM THAT WILL BE FINANCED BY NON-GOVERNMENT SOURCES.

Dir., Library Programs
AUTHORIZED OFFICIAL

12/21/90
DATE

Ver. 1

ED - GCS 007 (11/88)

PLEASE SEE OTHER SIDE FOR MORE INFORMATION

OMB Approval No. 0348-004

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED	Applicant Identifier
	91-2
3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

1. TYPE OF SUBMISSION:

Application	Preapplication
☐ Construction	☐ Construction
(X) Non-Construction	☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name:	Organizational Unit:
South Carolina State Library	
Address (give city, county, state, and zip code): 1500 Senate Street, P.O. Box 11469, Columbia, SC 29211	Name and telephone number of the person to be contacted on matters involving this application (give area code): Pat Gilleland (803) 734-8666

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 1- 57-6000286

7. TYPE OF APPLICANT: (enter appropriate letter in box) [A]

A. State — H. Independent School Dist.
B. County — I. State Controlled Institution of Higher Learning
C. Municipal — J. Private University
D. Township — K. Indian Tribe
E. Interstate — L. Individual
F. Intermunicipal — M. Profit Organization
G. Special District — N. Other (Specify): _____

8. TYPE OF APPLICATION:

☐ New ☐ Continuation ☐ Revision

If Revision, enter appropriate letter(s) in box(es): ☐ ☐

A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY: Department of Education, Public Library Support Staff, 555 New Jersey Ave.N.W. Washington, D.C. 20208-1430

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 84.035

TITLE: LSCA TITLE III - INTERLIBRARY COOPERATION AND RESOURCE SHARING

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

N/A

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):

STATE

13. PROPOSED PROJECT:

Start Date	Ending Date
10-1-1990	9-30-1991

14. CONGRESSIONAL DISTRICTS OF:

a. Applicant	b. Project

15. ESTIMATED FUNDING:

a. Federal	$ 277,098 .00
b. Applicant	$ .00
c. State	$ 255,566 .00
d. Local	$ .00
e. Other	$ .00
f. Program Income	$ .00
g. TOTAL	$ 532,664 .00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE August 15, 1990

b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372

☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

☐ Yes If "Yes," attach an explanation. ☐ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative	b. Title	c. Telephone number
James B. Johnson, Jr.	Director	(803) 734-8666
d. Signature of Authorized Representative: James B. Johnson, Jr.		e. Date Signed: 9

Previous Editions Not Usable

Standard Form 424 (REV 4-88)
Prescribed by OMB Circular A-10.

Authorized for Local Reproduction

STATE SC
FY 90

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-6571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (Sec. 3(13))
TITLE I-FISCAL BREAKDOWN

PROVIDE ESTIMATED EXPENDITURES OF CURRENT FY FUNDS PROGRAMMED FOR CARRYOVER

GRANT PROGRAM FUNCTION OR ACTIVITY	LSCA
1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (Secs. 101(1) AND 102)	$ -0-
2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (Secs.101(1) AND 102(a)(2))	132,071
3. DISADVANTAGED (Sec. 102(a)(2))	27,500
4. *PHYSICALLY HANDICAPPED (Sec. 102(a)(2))	75,409
5. STATE INSTITUTIONAL LIBRARY SERVICES (Sec.102(a)(2))	37,753
6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY (Secs. 101(5) AND 102(b)(2))	127,385
7. MAJOR URBAN RESOURCE LIBRARY (Secs. 101(5) AND 102(c)(1))	-0-
8. STRENGTHENING METROPOLITAN PUBLIC LIBRARY (Sec. 102(a)(2))	-0-
9. LIMITED ENGLISH-SPEAKING PROFICIENCY (Sec. 6)	-0-
10. SERVICES TO THE ELDERLY (Secs. 6(b)(4)(B) AND 101)	4,500
11. COMMUNITY INFORMATION REFERRAL CENTERS (Sec. 101 (3))	-0-
12. LITERACY PROGRAMS (Secs. 6(b)(4)(c) AND 101 (4))	14,929
13. **HANDICAPPED (Secs. 103(5) AND 770.4(c))	-0-
14. ADMINISTRATION--TITLE I (Secs. 8 AND 102(b) (1))	37,000
15. TOTAL	$ 456,547

* AS DEFINED IN SEC. 3(4). THIS IS YOUR MAINTENANCE OF EFFORT PROJECT.

** DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.

STATE SC
CURRENT FY 91
CAN E000500

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))

TITLE I- FISCAL BREAKDOWN

PROVIDE ESTIMATED EXPENDITURES

GRANT PROGRAM FUNCTION OR ACTIVITY	LSCA	STATE	LOCAL	TOTAL
1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (SECS. 101(1) AND 102)	$ -0-	-0-	[-0-]	-0-
2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (SECS. 101(1) AND 102(aX2))	578,533	3,498,110	[30,326,435]	4,076,643
3. DISADVANTAGED (SEC. 102(aX2))	91,000	-0-	[91,000]	91,000
4.*PHYSICALLY HANDICAPPED (SEC. 102(aX2))	16,345	603,654	[-0-]	619,999
5. STATE INSTITUTIONAL LIBRARY SERVICES (SEC. 102(aX2))	44,913	517,334	[-0-]	562,247
6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY (SECS. 101(5) AND 102(bX2))	-0-	1,394,450	[-0-]	1,394,450
7. MAJOR URBAN RESOURCE LIBRARY (SECS. 101(6) AND 102(cX1))	-0-	-0-	[-0-]	-0-
8. STRENGTHENING METROPOLITAN PUBLIC LIBRARY (SEC.102(aX2))	-0-	-0-	[-0-]	-0-
9. LIMITED ENGLISH-SPEAKING PROFICIENCY (SEC. 6(bX4XB) AND 101)	-0-	-0-	[-0-]	-0-
10. SERVICES TO THE ELDERLY (SECS. (6XbX4XB) AND 101)	19,450	-0-	[19,450]	19,450
11. COMMUNITY INFORMATION REFERRAL CENTERS (SEC. 101(3))	-0-	-0-	[-0-]	-0-
12. LITERACY PROGRAMS (SECS. 6(bX4XC) AND 101(4))	49,807	-0-	[49,807]	49,807
13.**HANDICAPPED (SECS. 103(5) AND 770.4(c))	-0-	-0-	[-0-]	-0-
14. ADMINISTRATION-TITLE I (SECS. 8 AND 102(bX1))	-0-	42,375	[-0-]	42,375
15. TOTAL	$ 800,048	6,055,923	[30,486,692]	6,855,971

*AS DEFINED IN SEC.3(4). THIS IS YOUR MAINTENANCE OF EFFORT PROJECT.

**DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.

STATE	SC
FY	92

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (Sec. 3(13))
TITLE I-FISCAL BREAKDOWN

PROVIDE ESTIMATED EXPENDITURES OF CURRENT FY FUNDS PROGRAMMED FOR CARRYOVER

GRANT PROGRAM FUNCTION OR ACTIVITY	LSCA
1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (Secs. 101(1) AND 102)	$ -0-
2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (Secs.101(1) AND 102(aX2))	91,679
3. DISADVANTAGED (Sec. 102(aX2))	20,000
4. *PHYSICALLY HANDICAPPED (Sec. 102(aX2))	65,000
5. STATE INSTITUTIONAL LIBRARY SERVICES (Sec.102(aX2))	25,000
6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY (Secs. 101(5) AND 102(b)(2))	123,568
7. MAJOR URBAN RESOURCE LIBRARY (Secs. 101(6) AND 102(cX1))	-0-
8. STRENGTHENING METROPOLITAN PUBLIC LIBRARY (Sec. 102(aX2))	-0-
9. LIMITED ENGLISH-SPEAKING PROFICIENCY (Sec. 6)	-0-
10. SERVICES TO THE ELDERLY (Secs. 6(bX4XB) AND 101)	2,500
11. COMMUNITY INFORMATION REFERRAL CENTERS (Sec. 101 (3))	-0-
12. LITERACY PROGRAMS (Secs. 6(bX4Xc) AND 101 (4))	13,304
13. **HANDICAPPED (Secs. 103(5) AND 770.4(c))	-0-
14. ADMINISTRATION--TITLE I (Secs. 8 AND 102(b) (1))	37,000
15. TOTAL	$ 378,051

* AS DEFINED IN SEC. 3(4). THIS IS YOUR MAINTENANCE OF EFFORT PROJECT.

** DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.

STATE SC
FY 90

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (SEC. 3(13))
TITLE III - FISCAL BREAKDOWN

PROVIDE ESTIMATED EXPENDITURES FROM THE PREVIOUS YEAR

GRANT PROGRAM FUNCTION OR ACTIVITY	LSCA
1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302)	$
2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302)	236,909
3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304)	
4. TOTAL	$ 236,909

STATE SC
CURRENT FY. 91

PROVIDE ESTIMATED EXPENDITURES FOR CURRENT YEAR

GRANT PROGRAM FUNCTION OR ACTIVITY	LSCA
1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302)	$
2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302)	125,000
3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304)	
4. TOTAL	$ 125,000

NOTE: F STATE OR LOCAL FUNDS ARE USED, INDICATE THE AMOUNT OF EACH IN THE PERFORMANCE REPORT NARRATIVES.

STATE SC
REPORTING FISCAL YEAR 92

PROVIDE ESTIMATED EXPENDITURES OF CURRENT FY FUNDS PROGRAMMED FOR CARRYOVER

GRANT PROGRAM FUNCTION OR ACTIVITY	LSCA
1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302)	$
2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302)	152,098
3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304)	
4. TOTAL	$ 152,098

STATE SC

REPORTING FISCAL YEAR 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))

SPECIFIC REQUIREMENTS UNDER LSCA

1. MAINTENANCE OF EFFORT (MOE)

The level of State expenditures must be maintained (LSCA Sec. 7(a)(2)), and local funds may not be used to offset a reduction in State funds (LSCA Sec. 7 (a)(1)(B)).

TITLE I:

(a) Enter only those State and local expenditures which are under the LSCA program.

	Actual exp. 2nd preced. FY	Estimated exp. Current FY
State expenditures	$ 5,502,817	$ 6,055,923
Local expenditures	$ -0-	$ -0-
TOTAL	$ 5,502,817	$ 6,055,923

(b) Enter the total actual expenditures from Federal, State, and local sources or any combination of these for State Institutional and Physically Handicapped Services (LSCA Sec. 103(3)).

	Actual exp. 2nd preced. FY	Estimated exp. Current FY
Physically Handicapped Services	$ 635,903	$ 695,408
State Institutional Services	$ 600,000	$ 600,000

2. ADMINISTRATION (LSCA Sec. 8)

	Estimated expenditures
(a) LSCA Title I	$ 37,000
(b) LSCA Title II	$
(c) TOTAL	$

CERTIFICATION OF THE ANNUAL PROGRAM UNDER LSCA

I CERTIFY that all of the information contained herein is correct to the best of my knowledge.

James B. Johnson, Jr.
NAME OF STATE LIBRARY ADMINISTRATIVE AGENCY HEAD

James B. Johnson
SIGNATURE

Oct 12, 1989
DATE

Mail 2 sets of this report-1 set with original signature and 1 copy.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1991

LSCA STAFF RESPONSIBILITIES

Name and Title	Responsibility
James B. Johnson, Jr. Director	Planning and administration
John H. Landrum Deputy Director	Planning and administration; LSCA Title III
Libby P. Law Director of Administrative Services	Budgeting, financial administration and reporting, preparation of annual reports, LSCA Title I, Library Interpretation
Karen Wicker Senior Accountant	Financial records and reports
Patricia Gilleland LSCA Coordinator	Preparation of long-range program, annual program, and evaluation

LSCA Project Officers*	Title I
Marjorie A. Mazur Director of Technical Services	IIIB. Strengthening the State Library Agency
Margie E. Herron Director of Library Development	IIIA. Field Services
Alice I. Nolte Public Library Consultant	IIIB. Career Education IIIE. Library Development
Jo Ann Olson Public Library Consultant	IIID. Service to the Disadvantaged
Jane A. McGregor Children's Services Consultant	IIIF. Service to Children
Ronald E. Anderson Adult Services Consultant	IIIG. Film Program IIIJ. Service to the Elderly

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1991

LSCA Project Officers*	Title I
Patricia Gilleland Public Library Consultant	IIIH. Public Library Automation and Technology
Frances K. Case Director, Department for the Blind and Physically Handicapped	IV. Service to the Blind and Physically Handicapped
Mark E. Pumphrey Institutional Library Consultant	III-I. Literacy V. Institutional Library Services

LSCA Project Officers*	Title II
Margie E. Herron Director of Library Development	I. Public Library Construction

LSCA Project Officers*	Title III
John H. Landrum Deputy Director	I. Interlibrary Network

*Plans, coordinates, and reports project at state level; supervises implementation, evaluation, and reporting at local level.

FISCAL YEAR 1990-91
SOUTH CAROLINA STATE LIBRARY
Library Services and Construction Act

Project	Budget
1991 FUNDS	
TITLE I - LIBRARY SERVICES:	
PROJECT I-A. General Administration	$ 37,000
PROJECT I-B. Library Interpretation	10,000
PROJECT II-A. General Operations	49,939
PROJECT II-B. Strengthening State Agency	73,629
PROJECT III-A. Field Services	24,679
PROJECT III-B. Career Education	40,000
PROJECT III-D. Service to Disadvantaged	111,000
PROJECT III-E. Library Development	360,883
PROJECT III-F. Service to Children	111,650
PROJECT III-G. Film Program	69,000
PROJECT III-H. Public Library Automation and Technology	54,000
PROJECT III-I. Literacy	63,111
PROJECT III-J. Service to the Elderly	21,950
PROJECT IV. Blind and Physically Handicapped	81,345
PROJECT V. Institutional Services	69,913
TOTAL TITLE I	**$1,178,099**
TITLE III - INTERLIBRARY COOPERATION:	
PROJECT I. Interlibrary Network	$ 277,098
TOTAL TITLE III	**$ 277,098**
TOTAL ALL TITLES (1991 FUNDS)	**$1,455,197**

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	IA
☐ III	

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
General Administration (Administration)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 1,279,946

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	37,000			37,000
CURRENT FY FUNDS 91	-0-	42,375	-0-	42,375
TOTAL EXPENDITURES	37,000	42,375	-0-	79,375
CARRYOVER TO NEXT FY 92	37,000			37,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs.

18

South Carolina State Library
Fiscal Year 1991
Title I, Project IA.
General Administration

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs. As the chief instrument for the planning and implementation of the total LSCA program, the General Administration Project is directed toward the realization of the basic continuing goal of the program which "is to assure that comprehensive library services and resources are provided for the people of South Carolina and that every individual has adequate and timely access to library and information resources."

The project provides for the statewide planning and evaluation of library services and for administrative activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR. Major activities include, but are not limited to:

1. preparation and publication of:
   a. the Basic State Plan
   b. the long-range State Program for Library Development
   c. the annual program
2. evaluating, monitoring, and reporting of LSCA programs
3. activities of the LSCA Advisory Council
4. management of budget and records
5. dissemination of information concerning LSCA programs
6. staff participation in LSCA training programs convened by the Department of Education
7. negotiation of indirect cost rate
8. requirements of Single Audit Act

State funds will cover most staff costs, including salaries of professional and secretarial personnel attributable to the activities of the project. LSCA will be used to cover costs of equipment, supplies, printing, travel, communication, and contractual services attributable to the project. Administrative costs for the implementation of Title II will be charged to this project. Indirect costs claimed by the State are also attributable to General Administration.

The success of the project will be measured by:

1. approval by the State Library Board and LSCA Advisory Council of long-range plan and annual program

2. approval by Governor's Office (Grant Services) and the Joint Appropriations Review Committee of long-range plan and annual program

3. acceptance of the Basic State Plan, State Plan for Library Development, Annual Program, and annual reports by the LSCA Administrative Librarian

4. the extent to which LSCA funds are allocated, obligated, and expended for approved purposes within the established time frame

5. the successful implementation of individual projects set up under the Annual Program

6. the replacement of federal funds with local funds in projects established by LSCA grants

7. the replacement of federal funds with state funds where appropriate

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	
☐ III	IB

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)

South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Library Interpretation (serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 1,279,946

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	15,000			15,000
CURRENT FY FUNDS 91	-0-	-0-	-0-	-0-
TOTAL EXPENDITURES	15,000	-0-	-0-	15,000
CARRYOVER TO NEXT FY 92	10,000			10,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served.

South Carolina State Library
Fiscal Year 1991
Title I, Project IB.
Library Interpretation

I. Objectives

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strenghtens the State Library in order to meet the library needs of the inadequately served.

The project has eight objectives:

1. To encourage greater use of the State Library's facilities and resources by state government personnel.

2. To more fully inform the general public about the existing public and state institutional library services and to encourage greater use of these library services by more and more people.

3. To promote a climate of public opinion and awareness favorable to library development, expansion, and improvement.

4. To reach the non-library user plus specific groups such as visually and physically handicapped, parents, urban and rural disadvantaged, the illiterate, the elderly, and non-English speaking peoples with information about available library service.

5. To support a program of interlibrary cooperation which will assure a more efficient utilization of all library resources in the state, to increase awareness of the necessity of resource sharing, and to promote support for the South Carolina Library Network.

6. To support programs of other state agencies and other groups which will strengthen "the reading and learning experience" and offer the state's citizens continuing education, occupational, and informational opportunities through library resources.

7. To create awareness in and offer guidance toward sound county-level public relations programs for librarians, their staffs, their board members and "Friends" groups.

8. To support and publicize state and federal grant programs and special projects administered by the State Library.

South Carolina State Library
Fiscal Year 1991
Title I, Project IB.
Library Interpretation

II. Relationship To Long-Range Program

The project supports Objective 1 of Goal I of the Long-Range Program:

> "To enhance the administrative, planning, and support capabilities required for statewide library development."

III. Activities To Be Used To Meet Objectives and Needs

The State Library contracts with a public relations firm to conduct a vigorous campaign to promote the use of libraries. Funding for this is a combination of Title I (Project IB) and Title III. Publicity will be developed for all major State Library programs, for each LSCA project, and for appropriate public and institutional library activities. Specific activities will include: (1) news releases, (2) feature articles, (3) broadcast announcements, (4) interviews, (5) folders, brochures, and booklists, (6) exhibits, signs, posters, displays, and presentations, and (7) special printed materials. All appropriate media will be utilized, including (1) newspapers, (2) radio, (3) television, (4) professional and corporate house organ publications, (5) national and regional media, and (6) statewide and regional meetings. No statistical projections can be made on the amount of publicity, which will be determined by the number and type of activities funded.

The State Library created a position of Public Information Specialist in late FY 90 with state funds. The entire public information program will be re-evaluated in FY 91.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and other libraries in South Carolina.

V. Method Of Evaluation

There can be no clear-cut cause/effect relationship between the amount of publicity library services receive and the number of people holding a library card or otherwise using public libraries. What can be measured is the number of releases prepared, number of times media use these releases, number of interviews given, etc. It is not possible to measure the attitude of the public vis-a-vis such publicity. Likewise it is difficult to determine if additional funding is the result of one particular event or the result of a carefully planned year around effort to promote libraries. In an effort to strengthen libraries the State Library will endeavor to promote library services as vigorously as possible. This project will be monitored throughout the year and evaluated by the State Library staff in terms of the extent to which the objectives have been carried out and the degree to which state and LSCA programs have been supported by the project.

STATE	SC
FY	91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	IIA

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)

South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
General Operations (strengthening the State Library)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 1,279,946

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	73,001			73,001
CURRENT FY FUNDS 91	-0-	1,151,640	-0-	1,151,640
TOTAL EXPENDITURES	73,001	1,151,640	-0-	1,224,641
CARRYOVER TO NEXT FY 92	49,939			49,939

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served.

24

South Carolina State Library
Fiscal Year 1991
Title I, Project IIA.
General Operations

I. Objectives

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved. Specific objectives are:

A. To administer the state program, with a state budget for matching purposes of some $5,578,564.

B. To provide the personnel, space, and supporting services required to implement the federal program.

C. To fulfill state regulations governing personnel administration, fiscal management including budgeting, accounting, reporting, auditing and procurement.

II. Relationship To Long-Range Program

The General Operations Project supports Goal I:

"To strengthen the State Library Agency for the purpose of providing library leadership and services."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to:

A. Fiscal operations - budgeting, accounting, reporting, auditing

B. Personnel administration - recruiting, orienting, training, supervising, evaluating

C. Maintenance and operation of buildings and equipment

D. Administration of State and Federal programs

IV. Key Libraries And Other Libraries Involved

South Carolina State Library

V. Method Of Evaluation

The operations of the State Library are monitored continuously by the Director, Deputy Director, and Director of Administrative Services. All LSCA project staff make monthly reports on activities. Regular reviews by department heads, made quarterly or more often if needed, measure progress and evaluate activities. Monthly reports are made to the Library Board by the Director, and the Advisory Council meets quarterly to receive progress reports.

South Carolina State Library
Fiscal Year 1991
Title I, Project IIA.
General Operations

The success of the General Operations Project is directly reflected by the success or failure of the individual programs conducted by the State Library, the cooperation of South Carolina libraries, and public response to library programs.

This activity covers state salaries of staff performing duties under other LSCA projects. Their performance will be evaluated under those projects.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 5(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	
☐ III	IIB

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Strengthening the State Library	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	54,384			54,384
CURRENT FY FUNDS 91	-0-	242,810	-0-	
TOTAL EXPENDITURES	54,384	242,810	-0-	
CARRYOVER TO NEXT FY 92	73,629			73,629

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

This project strengthens the resources of the State Library, supplements and reinforces the resources of libraries throughout the state, and enhances public library access to the South Carolina Library Network by providing a comprehensive collection of materials necessary to meet the library's responsibilities as the central information resource for libraries of the state as well as State government.

27

South Carolina State Library
Fiscal Year 1991
Title I, Project IIB.
Strengthening the State LibraryAgency

I. Objectives

1. To strengthen the resources of the State Library.

2. To supplement and reinforce the resources of libraries throughout the state.

3 To enhance public library access to the South Carolina Library Network.

II. Relationship To Long-Range Program

The Strengthening the State Library Agency Project supports Goal I of the Long-Range Program:

> "To strengthen the State Library Agency for the purpose of providing statewide library leadership and services",

specifically Objective 2:

> "To provide a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to, the following:

1. Select, acquire, process and catalog 9,000 books, 18,000 state and federal documents, 2,450 periodical subscriptions, 700 reels of microfilm, 17,000 microfiche, plus filmstrips, maps, cassettes, records, and miscellaneous materials.

2. Maintain a collection of 214,000 books, 260,000 documents, 375,000 microfiche, plus periodicals, microfilm, etc.

3. Maintain the database of all State Library holdings and other holdings added to the State Library's database.

4. Provide funds to enhance public library access to the South Carolina Library Network.

5. Provide funds for an additional library research assistant in the technical services department.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and other libraries of South Carolina.

28

South Carolina State Library
Fiscal Year 1991
Title I, Project IIB.
Strengthening the State Library Agency

V. Method Of Evaluation

The project will be monitored daily by the Director of Technical Services, with monthly progress reports on orders, acquisitions, and expenditures. The success of the project will be measured by the percentage of the budgeted funds that are expended for the purpose allocated within the fiscal year and by the number of items made available to the public as projected in Item III. The value of the project is demonstrated by the use made of the Interlibrary Loan collection (see Title III Program).

Until such time as adequate state funding for materials is available LSCA will be used to develop the State Library's materials collections. The FY 91 state budget provides $242,810 for materials.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	IIIA

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)

South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Field Services (serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	24,679			24,679
CURRENT FY FUNDS 91	-0-	3,461,095	[29,822,785]	3,461,095
TOTAL EXPENDITURES	24,679	3,461,095	[29,822,785]	3,485,774
CARRYOVER TO NEXT FY 92	24,679			24,679

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens by providing consultant services for public, institutional, and other libraries of South Carolina.

30

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIA.
Field Services

I. Objectives

The purpose of this project is to extend and improve public library service throughout the state and to implement the State Plan at the local level. Specific objectives of the project are:

A. To improve existing library services in all counties and regions by means of advice and assistance to public librarians and library boards.

B. To encourage public libraries to work toward state and national standards for good library service by adopting efficient practices of organization and administration.

C. To plan and develop improved public library services in areas having inadequate service through special projects such as pilot or demonstration projects.

D. To promote the consolidation of inadequate library systems into larger units of service.

E. To create an understanding of public library service and its objectives by educating trustees, local government officials, and citizens as to what good library service is and to encourage active support and promotion of libraries by trustees, Friends of the Library organizations, and other groups.

F. To provide information concerning the work and objectivies of the South Carolina State Library.

G. To obtain strong public support for South Carolina's program of library service on a local and statewide basis in order to secure increased financial support from local and state sources.

H. To promote implementation of the State Program for Library Development (long-range plan).

II. Relationship To Long-Range Program

The Field Services Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens"; and

Objective 3 of Goal I:

> "To provide consultant services for public, institutional and other libraries of South Carolina."

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIA.
Field Services

III. Activities To Be Used To Meet Objectives And Needs

A. Advising and assisting the public library systems of South Carolina.

1. Work with professional librarians: Act as liaison between the State Library and librarians; interpret the objectives and programs of the State Library; and maintain good public relations. Library Development Staff members will visit each library at least four times a year. Total visits will be approximately 250. They will also maintain contact with the Association of Public Library Administrators, attending their meetings and serving as liaison to their committees.

2. Work with inexperienced and untrained librarians: Provide in-service training and close supervision; explain the programs and objectives of the State Library; assist with budget preparation, planning and, if necessary, supervising major tasks, such as weeding, reclassifying, etc.; encourage librarians to publicize services of the library and to devote more effort to public relations. In FY 91 it is anticipated that there will be five new administrators to orient.

3. Work with library boards: Represent the State Library at local board meetings; support budget requests; explain State Aid requirements, special contracts and agreements, State Library projects and legislation; assist in developing plans for improved library services; encourage cooperation with neighboring library systems where appropriate; provide in-service training using Trustee Handbook. General consultants will attend at least one board meeting in each of the 39 library systems during the year as mandated by State Aid Regulations. The Director will also attend board meetings.

4. Work with the public: Meet with local organizations to provide information concerning public library service and its development through talks, exhibits, and distribution of publicity materials; talk with community leaders and key individuals about library service; interpret state and local library programs to patrons, support the organization and activites of Friends of Libraries groups, serve as liaison to newly formed statewide Friends of Libraries.

B. Planning, monitoring, and evaluating LSCA Title I projects involving grants estimated at $646,566.

C. Assisting in the administration of per capita State Aid totaling $3,290,673 to county and regional libraries ($1.05 per capita with a minimum grant of $15,000 per county).

D. Administering "mini grants" when it is more economical and efficient to handle orders, distribution, and payment from the State Library or by which libraries may be assisted in initiating new and innovative programming.

E. Assisting public libraries with implementing the Public Library Association's planning process. The Public Library Association's Planning and Role Setting for Public Libraries: A Manual of Operations and Procedures and the second edition of Output Meassures for Public Libraries were distributed to public libraries. At least 6 library systems will be assisted with implementing the planning process.

F. Assisting professional organizations by encouraging trustees, librarians, and staff members to join associations and by stressing attendance at meetings and participation in activities of the associations.*

G. Employing an Administrative Specialist to provide clerical support to the Library Development Staff.

H. Providing support services such as travel, printing, supplies, etc.

I. Supporting the "Let's Talk About It" project in South Carolina public libraries.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and the 39 county and regional library systems.

V. Method Of Evaluation

The Library Development Staff, who will be responsible for implementing this project, will report to the Director of Library Development on all activities in their assigned counties by means of (1) written field reports, (2) monthly reports, (3) staff meetings and (4) annual LSCA project reports -- and by special conferences as needed. On-site observation of projects will be made by Library Development Staff as they make field trips to their assigned counties during the year and/or by the project director.

To a large extent, the success of the project will be determined by how successful local libraries are in achieving the goals and objectives spelled out in 1981 Standards for South Carolina Public Libraries, revised in 1987. Particular interest will center on activities listed in III above.

*No state or federal funds proposed for this project will be expended for this purpose.

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIA.
Field Services

To determine what degree of progress has been made toward reaching these Standards, the following areas will be examined closely.

1. Local Library Support
2. Materials
3. Personnel
4. Physical Facilities
5. Organization

The following will be used to demonstrate the overall success or failure of the project:

-- Number of field trips made by Library Development Staff during the year.

-- Number of library systems served.

-- Number of local library board meetings attended.

-- Number of new administrators provided orientation.

-- Number of LSCA projects supervised and total amount of those federal library projects.

-- Number of LSCA projects continued with local support.

-- Total amount of local library budgets.

-- Total amount of state grants-in-aid administered to county and regional library systems.

-- Number of times the Library Development Staff represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other state and local agencies.

-- Number of instances in which the Library Development Staff provided training, placement, and training services for public libraries.

-- Publication of public library statistical summary.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	IIIB

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Career Education (serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 1,279,946

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	15,000			15,000
CURRENT FY FUNDS 91	25,000	-0-	-0-	25,000
TOTAL EXPENDITURES	40,000	-0-	-0-	40,000
CARRYOVER TO NEXT FY 92	15,000			15,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to improve service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees and institutional adminstrators.

35

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIB.
Career Education

I. Objectives

1. To improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

2. To provide for State Library sponsored workshops to meet specific needs.

3. To support a comprehensive continuing education program for South Carolina library personnel through cooperation with the USC College of Library and Information Science, the South Carolina Library Association, and other professional groups.

4. To encourage graduates of the USC/CLIS to accept employment in South Carolina libraries through meaningful work-study experience in state/ public library service.

II. Relationship to Long-Range Program

The Career Education Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries", and

Objective 3 of Goal IV:

> "To provide continuing education opportunities."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include the following:

1. Notification of continuation of learning opportunities will be published in News for South Carolina Libraries.

2. Information on conferences and seminars will be distributed to professional personnel. They may apply for assistance to attend conferences or workshops in areas related to purposes of LSCA which would be of benefit to them and their library systems.

3. Grants will be offered library staff members and trustees for courses, workshops, conferences, and other learning opportunities in areas related to purposes of LSCA. Non-professional personnel may receive grants for workshops, undergraduate academic courses in librarianship, or up to twelve hours of graduate credit in library science (only 6 hours may be funded after admission to graduate library school) if the courses support job assignments. For professional librarians and trustees, grants may be awarded for any continuing education activity which will contribute to improved job performance.

4. The State Library will cooperate with the USC College of Library and Information Science and professional organizations in planning, implementing, and/or financing continuing education programs of general interest to public and institutional librarians and library trustees.

5. The State Library will work with a committee of the Association of Public Library Administrators to identify long-range continuing education needs of public libraries.

6. Through a contractual agreement with USC/CLIS, one or more graduate library students may be provided work-study experience at the State Library or in a public library in order to introduce the student to library service opportunities in South Carolina.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in the state.

V. Method Of Evaluation

The project will be monitored by the Field Staff. Public libraries which employ individuals receiving grants must meet all requirements for State Aid. All grant recipients will submit a written evaluation report on the information acquired to the State Library, which may request an oral report be given to the Association of Public Library Administrators and/or other appropriate professional groups. The project will also be evaluated on:

(1) The successful allocation, obligation, and expenditure of LSCA funds approved for the project in FY 91.

(2) The successful implementation of the workshop and/or travel program.

(3) The subsequent improvement in library service as measured by administrators' assessment of staff performance or by general observation.

(4) The number of people receiving continuing education under this project.

(5) The number of continuing education opportunities made available under this project.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	
☐ III	IIID

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Service to the Disadvantaged	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 11,000

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	27,500			27,500
CURRENT FY FUNDS 91	91,000	-0-	[91,000]	91,000
TOTAL EXPENDITURES	118,500	-0-	[91,000]	118,500
CARRYOVER TO NEXT FY 92	20,000			20,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service.

South Carolina State Library
Fiscal Year 1991
Title I, Project IIID
Service to the Disadvantaged

I. Objectives

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop or expand programs of service for the disadvantaged with emphasis upon innovative activities.

B. To promote mutual interagency planning and implementation of programs serving the disadvantaged.

C. To assist county library systems to develop minimum levels of service and financial support prerequisite for serving the disadvantaged.

D. To provide adequate access to library service for the disadvantaged in rural and other isolated areas by strengthening and expanding library extension programs.

II. Relationship To Long-Range Program

The Service to the Disadvantaged Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Planning, gaining support for, and implementing at least one new project to assist a county library system to develop a minimum level of service and financial support prerequisite for serving the disadvantaged.

B. Planning, gaining support for, and implementing projects in the areas of children's services and services to the rural disadvantaged.

C. Conferences with representatives of other state and local agencies serving the disadvantaged to exchange information and coordinate activities.

D. Collecting and disseminating information from state and national programs and organizations.

E. Developing bookmobile service. Libraries will work towards upgrading bookmobile service, one of the prime means of delivering library service to South Carolina's disadvantaged population.

IV. Key Libraries And Other Libraries Involved

The following county and regional libraries are eligible to apply for sub-grants from the South Carolina State Library based on poverty level. Priority will be in this order:

1. Counties with over 25% disadvantaged population.

2. Counties with over 15% disadvantaged population.

3. Counties with over 20,000 disadvantaged but under 25% disadvantaged population.

	Total Population	Population with Income Below Poverty Level	
Aiken-Bamberg-Barnwell-Edgefield	161,139	26,646	17%
Allendale-Hampton-Jasper	43,363	12,656	29%
Beaufort	65,364	9,751	15%
Calhoun	12,206	2,683	22%
Charleston	276,712	46,233	17%
Chester	30,148	4,840	16%
Chesterfield	38,161	7,418	19%
Clarendon	27,464	7,985	29%
Colleton	31,776	8,125	26%
Darlington	62,717	14,271	23%
Dillon	31,083	9,239	30%
Fairfield	20,700	4,517	22%
Florence	110,163	23,263	21%
Georgetown	42,461	9,173	22%
Greenville	287,895	33,012	11%
Horry	101,419	17,949	18%
Kershaw	39,015	6,347	16%
Lee	18,929	5,719	30%
McCormick	7,797	2,058	26%
Marion	34,179	8,913	26%
Marlboro	31,634	7,722	24%
Newberry-Saluda	47,392	7,379	16%
Orangeburg	82,276	21,110	26%
Richland	269,572	36,121	13%
Spartanburg	203,023	27,071	13%
Sumter	88,243	20,029	23%
Williamsburg	38,226	10,663	28%
Total	2,203,057	390,893	

NOTE: Where counties do not meet the above criteria, grants will be considered to serve the disadvantaged in specific communities which meet the criteria listed in #1 above.

V. Method Of Evaluation

Library Development Staff will monitor this project by making frequent field visits, consulting with local library administrators and staff engaged directly in working with the disadvantaged, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of disadvantaged reached.
3. The percentage of the target group reached.
4. The methods used by libraries to make their services accessible to the disadvantaged.
5. The method for publicizing programs and services for the disadvantaged. All publicity must cite LSCA funding administered by the South Carolina State Library as a source of funding.
6. The suitability of materials selected for the program.
7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.
8. The involvement of groups and agencies within the community already working with the disadvantaged.
9. Comparison of project with similar projects in other states.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	
☐ III	IIIE

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Library Development (Serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 1,184,133

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	18,920			18,920
CURRENT FY FUNDS 91	350,883	-0-	[360,000]	350,883
TOTAL EXPENDITURES	369,803	-0-	[360,000]	369,803
CARRYOVER TO NEXT FY 92	10,000			10,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services to the inadequately served.

42

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIE.
Library Development

I. Objectives

The purpose of the Library Development Project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need. Specific objectives are:

A. To insure a good level of service throughout the entire service area through the improvement of headquarters, branches, and bookmobile service.

B. To provide staff adequate in numbers and training to meet the varied and changing demands of service.

C. To provide library collections (in number, quality, and diversity) to meet the information needs of the library public.

1. To strengthen basic book collections.

2. To assist libraries in building essential non-print media collections.

3. To strengthen print and microfilm collections of periodicals.

D. To provide the library equipment (such as copiers, microfilm readers, AV, etc.) necessary for good library service.

E. To extend library services to groups and individuals presently unreached or inadequately served (disadvantaged, elderly, handicapped, illiterate, limited English-speaking, rural, etc.). This may be undertaken separately or in conjunction with Title I, Projects IIID, III-I, or IIIJ.

F. To enable library systems to investigate the possibilities of automation and when ready to meet the initial costs of implementing automated acquisitions, cataloging, or circulation services. This may be undertaken separately or in conjunction with Title I, Project IIIH or Title III, whichever is more appropriate.

G. To enable library systems to engage in long-range planning activities, such as needs assessments, identifying resources required and evaluating activities and programs. ALA's Planning Process is a possible vehicle for such planning. This may be undertaken separately or in conjunction with Title I, Project IIIA.

H. To assist libraries in providing and displaying educational materials, and conducting community-wide programs, aimed at preventing and eliminating drug abuse, in cooperation with local education agencies or other agencies or organizations.

II. Relationship To Long-Range Program

The Library Development Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens."

III. Activities To Be Used To Meet Objectives and Needs

Activities will involve the planning, funding, and monitoring of the projects of the 31 participating libraries. Subgrants of thirteen cents per capita, as shown in Part IV, will be made on the basis of population served -- provided that no grant shall exceed $30,000 nor be less than $3,500.

Local projects will include but not be limited to the following activities:

A. Strengthening existing library programs such as adult services, services to children, reference service, bookmobile and branch library services.

1. By adding trained personnel.

2. By adding resources to support these programs.

B. Extending service to new groups (elderly, illiterate, disadvantaged, handicapped, rural, or other unreached segments of the population) by a variety of outreach methods.

1. Bookmobile programs.

2. Deposit collections in agencies, organizations, institutions used by these groups.

3. Innovative and/or experimental programs for the incarcerated, those in nursing homes, adult education groups, day care centers, those in business and industry, etc. Institutions receiving such service are locally supported.

C. Expanding, improving, or maintaining the resources of libraries.

1. By purchase of new books or rebinding of worn ones.

2. By purchase of AV materials and other essential non-print media collections.

3. By contracting for on-line database services.

4. By purchase or lease of library equipment.

5. By encouraging the development of information and referral programs.

D. Implementing programs of publicity to keep the public informed about the acquisition of materials and equipment, the employment of additional personnel, and the extension of services made possible by the project. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

E. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities of the project.

F. Planning and/or implementing automation activities.

G. Applications for subgrants are reviewed for compliance with LSCA, the regulations, and EDGAR by the State Library Staff.

IV. Key Libraries And Other Libraries Involved

In order to qualify for a Project IIIE grant a public library must first qualify for State Aid by meeting state regulations, employ a professionally trained librarian, and meet minimum per capita local support for participation in this LSCA grant program. Per capita support for FY 91 must be $4.25 or greater. Libraries not qualifying will be targeted for Service to the Disadvantaged grants.

The South Carolina State Library will make sub-grants to the following county and regional libraries:

Participating Library	Sub-Grant Number	Population	Amount of Grant @ Thirteen Cents Per Capita
Abbeville-Greenwood	1	80,474	$10,416.62
Aiken-Barnberg-Barnwell-Edgefield	2	161,139	20,948.07
Allendale-Hampton-Jasper (only Allendale & Jasper qualify)	3	25,204	3,500.00
Anderson	4	133,235	17,320.55
Beaufort	5	65,364	8,497.32
Berkeley	6	94,727	12,314.51
Charleston	8	276,712	30,000.00*
Cherokee	9	40,983	5,327.79
Chester	10	30,148	3,919.24
Clarendon	12	27,464	3,570.32
Colleton	13	31,776	4,130.88

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIE.
Library Development

Participating Library	Sub-Grant Number	Population	Amount of Grant @ Thirteen Cents Per Capita
Darlington	14	62,717	$ 8,153.21
Dorchester	16	58,761	7,638.93
Fairfield	17	20,700	3,500.00*
Florence	18	110,163	14,321.19
Georgetown	19	42,461	5,519.93
Greenville	20	287,895	30,000.00*
Horry	21	101,419	13,184.47
Kershaw	22	39,015	5,071.95
Lancaster	23	53,361	6,936.93
Laurens	24	52,214	6,787.82
Lexington	26	140,353	18,245.89
Marion	28	34,179	4,443.27
Marlboro	29	31,634	4,112.42
Newberry-Saluda (only Newberry qualifies)	30	31,242	4,061.46
Oconee	31	48,611	6,319.43
Orangeburg	32	82,276	10,695.88
Pickens	33	79,292	10,307.96
Richland	34	269,572	30,000.00*
Spartanburg	35	201,861	6,241.93
Sumter	36	88,243	11,471.59
York	39	106,720	13,873.60
GRAND TOTAL		2,879,673	$356,771.70

*Counties with per capita amounts above maximum $30,000 or below minimum of $3,500.

V. Method Of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: legality, goal-relationship, feasibility, population served, replicability, local management capacity, and need. Local projects will be monitored very closely by the Library Development Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the program in which they participate by submitting regular reports on expenditures and annual self-evaluations.

The success of the Library Development Project is directly reflected by how successful the local libraries are in implementing their individual projects and in reaching the objectives stated in each county's project proposal. The Library Development Staff will evaluate each of the local projects in terms of the following:

1. The individual objectives established by each library.

2. The percentage of the target group reached.

3. The number of disadvantaged reached.

4. The method(s) of publicizing the project.

5. The number of services continued with local funds once LSCA funds are not available.

Statewide, the success or failure of the project will be determined by progress made toward achieving the minimum goals and objectives for library services set forth in the South Carolina Program for Library Development and in Standards for South Carolina Public Libraries. To determine the degree of progress made toward reaching the goals spelled out in these standards, the following areas will be examined and statistics given to support progress made in any of the areas.

1. Public Library Resources.

2. Library Personnel.

3. Public Services Program.

4. Public Library Support.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	IIIF

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Service to Children (Serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 303,335

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	15,000			15,000
CURRENT FY FUNDS 91	99,650	27,970	[99,650]	127,620
TOTAL EXPENDITURES	114,650	27,970	[99,650]	142,620
CARRYOVER TO NEXT FY 92	12,000			12,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

Since children are inadequately served, the purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state.

48

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIF.
Service to Children

I. Objectives

The purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state. Specific objectives of the project are:

A. To provide guidance and assistance to public libraries in the development and provision of library service to children.

B. To promote cooperation* among all types of libraries serving children and to coordinate activities with other agencies concerned with the child's welfare.

C. To develop in library staff, governing bodies, and the community an understanding of the scope of public library service to children and an appreciation of its potential role in the education and social development of children.

D. To assist libraries in providing mobile library services and programs to child-care providers or child-care centers which are licensed or certified by the state, or otherwise meet the requirements of state law.

II. Relationship To Long-Range Program

The Service to Children Project supports Objectives 3 and 4 of Goal I:

"To provide consultant services for public, institutional,** and other libraries of South Carolina" and

"To centralize at the state level programs and functions which cannot be handled economically or effectively by individual libraries."

III. Activities To Be Used To Meet Objectives And Needs

The project enables the State Library to support the work of the Children's Services Consultant who will:

A. Work with library administrators and children's librarians in planning, developing, and upgrading children's services. The Children's Consultant will visit each of the 39 library systems at least once per year. Attention will be focused on orienting new staff, and on evaluating and improving collections of materials for children, on planning for outreach to unserved children and for meeting informational and recreational needs of children and those who work with them. An advisory committee of children's librarians and directors will meet at least 3 times a year to advise on priorities and programs, and to advise and work with a task force of the South Carolina Library Association in developing guidelines for service to children.

*This is an awareness program, not a Title III activity.
**Time spent with institutions is minimal.

B. Develop continuing education programs for children's services personnel. A two-day workshop will be held in Spring 1990. The focus will be on storytelling and other techniques for sharing literature with children.

C. Coordinate a statewide summer reading program in FY 91.

D. Assist the Adult Services Consultant with the selection and programming of children's films.

E. Participate in the activities and programs of professional library and related organizations. Through this activity the Children's Services Consultant is able to establish liaison with state and local agencies serving children and to encourage communication and cooperation between school, public, and other libraries serving children.

F. Assist in monitoring and evaluation of all LSCA projects involving service to children and in planning and administering children's services projects.

G. Prepare and distribute a new edition of the catalog for the Early Childhood Media Collection.

H. Coordinate South Carolina's observance of National Young Reader's Day on November 14, 1990.

I. Cooperate with and collaborate in planning and publicizing statewide and regional storytelling events and other similar activities which promote sharing literature with children, focus attention on the importance of reading, and on broadening the awareness of the role of libraries.

J. Develop and seek funding for producing a kit to emphasize the importance of reading in the growth and development of young children; the kit will be distributed to new parents through hospitals, clinics, and pediatricians. A pilot distribution will be carried out in a selected group of counties to test feasibility of statewide use.

K. Coordinate and seek funding for programs for children in local libraries featuring a theater or puppet theater group, authors, storytellers or similar literature related activities. These may be in conjunction with with statewide summer reading program or at a time such as Children's Book Week.

L. Produce a quarterly newsletter on youth services for distribution to county libraries and other agencies and individuals serving youth.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and all county and regional public library systems as well as libraries of state institutions serving children and young people. Promotional events may also include school libraries.

Project IIIF grants will be awarded on a competitive basis. In order to qualify for a Project IIIF grant, a public library must first qualify for State Aid by meeting state regulations, employ a professional trained librarian, and meet minimum per capita local support for participation in this LSCA grant program. Per capita support for FY 91 must be $4.25 or greater.

V. Method Of Evaluation

The Children's Services Consultant will report to the Director of Library Development by means of (1) written field reports, (2) monthly reports, and (3) annual LSCA project reports -- and by conferences as needed.

To a large extent, the success of the project will be determined by how successful local libraries are in meeting their goals and objectives for children's services.

To determine what degree of progress has been made toward reaching these Standards, the following aspects of children's services in local libraries will be examined closely:

1. Administration
2. Personnel
3. Services and Programs
4. Materials
5. Physical Facilities

The following will be used to evaluate this project:

-- Number of field trips made during the year

-- Number of library systems served

-- Number of projects and activities initiated

-- Number of workshops and training programs planned and carried out

-- Number of library staff members attending workshops and training programs

-- Use of materials in Early Childhood Media Collection

-- Number of times the Children's Services Consultant represented the State Library at local, state, and national conferences, workshops, professional associations, civic organizations, or other state and local agencies

-- Number of libraries and children participating in the statewide summer reading club

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	
☐ III	IIIG

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Audiovisual Program (Serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 1,279,946

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	39,722			39,722
CURRENT FY FUNDS 91	59,000	9,045	-0-	68,045
TOTAL EXPENDITURES	98,722	9,045	-0-	107,767
CARRYOVER TO NEXT FY 92	10,000			10,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to provide an additional source of information for library users by building a collection of audiovisual materials of cultural and entertainment value for both adults and children which supplements the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

52

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIG.
Audiovisual Program

I. Objectives

1. To provide an additional source of information for library users by building a collection of audiovisual materials of cultural and entertainment value for both adults and children.

2. To supplement and to reinforce the resources of public, state institutional, academic, and special libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

3. To aid public, state institutional, academic, and special libraries in the utilization of this collection.

II. Relationship To Long-Range Program

The Audiovisual Program Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at the state level programs and functions which cannot be handled economically or effectively by individual libraries."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to, the following:

1. Preview films, video tapes, and other audiovisual materials deemed appropriate and add at least 100 titles to the collection, 50 of which will be children's titles, or duplicates of heavily-used children's titles.

2. Maintain a collection of 3,417 items, including housing, booking, shipping, cleaning, and inspecting them. Outdated, faded, and badly scratched 16mm films will be withdrawn or replaced.

3. Publish a quarterly Adult Services newsletter, which will list new acquisitions, promote specific titles, and discuss programming ideas.

4. The State Library will sponsor training opportunities as needed for libraries participating in the Audiovisual Program.

5. The Adult Services Consultant will make at least 25 field trips throughout the state to help librarians plan programs utilizing State Library films, and to assist in the expanded film service to groups and organizations.

6. Sponsor four one-day film workshops for public and institutional libraries.

7. Continue to process, house, maintain, and circulate audiovisual materials for (a) SCETV (programs on child care) and (b) materials which support the work of the South Carolina Literacy Association.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library, public, state institutional, academic, and special libraries of South Carolina.

V. Method Of Evaluation

This program will be monitored continuously by the Director of Library Development and the Adult Services Consultant. Field visits throughout the state will be made by the Adult Services Consultant and the Children's Services Consultant to aid individual public and state institutional libraries to plan use of the collection. Reports will be submitted by public and institutional libraries participating in the program and will include statistics vital to the evaluation of the Audiovisual Program. The success of the Audiovisual Program will be reflected by the cooperation of South Carolina libraries participating in the program together with public response to their participation.

The project will be evaluated in terms of:

(1) The number of libraries and organizations participating in the audiovisual program.

(2) The number of materials acquired and circulated.

(3) The number of library patrons reached.

(4) The critical evaluation of materials in the collection by librarians and patrons.

(5) The number of field trips made by the Adult Services Consultant.

(6) The number of people attending continuing education activities.

(7) The number of newsletters published.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	IIIH

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Public Library Automation and Technology (Serving the inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 150,000

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY90	3,750			3,750
CURRENT FY FUNDS 91	44,000	-0-	[44,000]	44,000
TOTAL EXPENDITURES	47,750	-0-	[44,000]	47,750
CARRYOVER TO NEXT FY 92	10,000			10,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons.

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIH.
Public Library Automation and Technology

I. Objectives

The purpose of the Public Library Automation and Technology Project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons. Specific objectives are:

A. To determine the feasibility of library automation projects.

B. To test and evaluate hardware, software, and services provided by automation vendors and utilities to determine the systems best suited for libraries of various sizes.

C. To encourage adherence to standards in database development and communication protocols necessary to ensure compatibility with state and national planning and to make possible on-line communication among libraries.

D. To encourage county support for technological enhancements of library services by providing incentive grants for feasibility studies, consultants, or start-up costs.

E. To enhance public library access to South Carolina Library Network.

II. Relationship To Long-Range Program

The Public Library Automation and Technology Project supports Objective 2 of Goal II of the Long-Range Program:

"To provide incentive grants to public libraries for services and activities which support state and LSCA priorities, including personnel, collection development, and equipment."

III. Activities To Be Used To Meet Objectives And Needs

Activities will involve planning, funding, monitoring, and evaluating the projects of the participating libraries. Grants will be made based on proposals received, but generally will fall in the $5,000 - $10,000 category.

Local projects will include but not be limited to the following activities:

A. Feasibility studies

B. Consultant fees

C. Information and Referral Services

D. Incentive grants for implementing projects to automate library activities such as circulation control, acquisitions, cataloging, serials control, newspaper indexing, business functions, etc. Funds will be available for feasibility studies, consultant fees, and/or actual implementation of automated activities.

E. Funds will also be available to pay prorated charges for public libraries to access the South Carolina Library Network.

IV. Key Libraries And Other Libraries Involved

In order to qualify for a Project IIIH grant a public library must first qualify for State Aid by meeting state regulations, employ a professisonally trained librarian, and meet minimum per capita local support for participation in this LSCA grant program ($4.25 per capita). The South Carolina State Library will make grants to qualifying libraries on a competitive basis.

V. Method Of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: relationship to project goals, feasibility, appropriateness of activity to level of library development, local management capability, need, and evidence of continued local support. Local projects will be monitored very closely by the Library Development Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting regular reports on expenditures and annual self-evaluations.

Results of all studies and evaluations will be made available to other libraries considering similar activities. Libraries receiving grants will agree to allow representatives of other libraries to observe and study projects on site.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	III-I

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Literacy	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 10,000

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	14,929			14,929
CURRENT FY FUNDS 91	49,807	-0-	[49,807]	49,807
TOTAL EXPENDITURES	64,736	-0-	[49,807]	64,736
CARRYOVER TO NEXT FY 92	13,304			13,304

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to extend and improve library service to the illiterate segment of the population not heretofore reached, or previously given very limited service.

South Carolina State Library
Fiscal Year 1991
Title I, Project III-I.
Literacy

I. Objectives

The purpose of this project is to develop, extend and improve library service to the illiterate and functionally illiterate segments of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, implement, and evaluate library literacy programs to combat the problem of illiteracy.

B. To promote mutual cooperation between libraries and other state and local agencies serving the illiterate and functionally illiterate.

C. To assist libraries in the establishment and support of model library literacy centers, to reduce the number of functionally illiterate individuals and to help them reach rull employment.

II. Relationship To Long-Range Program

The Literacy Project supports Objective 3 of Goal II of the Long- Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Planning, funding, and monitoring on-going library services to the illiterate.

B. Planning, gaining support for, and implementing at least ten new literacy projects in libraries. Activities may include:

1. For literacy students

   a. Provision of self-help materials
   b. Provision of adult new reader materials
   c. Provision of reading guidance
   d. Library programming geared to "adult new readers"
   e. Promotion of regular use of the library

2. For literacy tutors

   a. Provision of sample materials-demonstration collection
   b. Provision for adult new reader collection
   c. Provision of space
   d. Promotion of regular library use

e. Library tours
f. Provision of reading guidance through newsletters, booklists, etc.
g. Cooperation with local literacy councils and school districts

C. Conducting or attending meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor libraries activities in service to the illiterate and functionally illiterate.

D. Maintaining communication with the Governor's Initiative for Workforce Excellence and other interagency groups working with literacy.

E. Maintaining close working relationship with the South Carolina Literacy Association, Assault on Illiteracy Program (AOIP) and other private, non-profit initiatives.

F. Conducting or attending conferences with representatives of other state and local agencies serving the illiterate and functionally illiterate to exchange information and coordinate activities.

NOTE: Projects will be considered which provide public or institutional library services to the illiterate or functionally illiterate, or where the public library is an integral part of a cooperative community-based program. Funds will not be available for on-going expenses or operating an existing program.

IV. Key Libraries And Other Libraries Involved

	Pop. 25 Years & Over	8 Years or Less Education	Pop. 18 Years & Over	5 Years or Less Education
Abbeville-Greenwood	47,118	14,136	57,210	3,539
Aiken-Bamberg-Barnwell-Edgefield	90,724	24,573	110,615	6,615
Allendale-Hampton-Jasper	23,526	8,341	28,468	3,530
Anderson	78,815	23,052	94,557	5,529
Beaufort	31,838	5,038	47,176	1,980
Berkeley	47,479	9,442	61,054	2,404
Calhoun	6,767	2,056	8,277	630
Charleston	147,099	28,727	199,423	8,379
Cherokee	23,601	7,991	28,283	1,971
Chester	17,353	6,015	20,794	1,533
Chesterfield	21,523	7,889	25,890	2,440
Clarendon	14,785	5,490	18,294	2,012
Colleton	17,840	5,181	21,438	1,614
Darlington	34,557	10,742	41,987	3,549
Dillon	16,040	6,037	19,873	2,016

South Carolina State Library
Fiscal Year 1991
Title I, Project III-I.
Literacy

	Pop. 25 Years & Over	8 Years or Less Education	Pop. 18 Years & Over	5 Years or Less Education
Dorchester	31,406	6,219	38,583	1,997
Fairfield	11,441	4,085	13,936	1,394
Florence	60,997	15,967	74,624	5,379
Georgetown	22,774	6,958	27,883	2,641
Greenville	167,574	37,333	206,990	9,187
Horry	57,088	12,748	70,929	3,618
Kershaw	22,265	6,618	26,755	1,813
Lancaster	30,438	9,171	36,745	2,136
Laurens	30,656	11,160	37,190	4,243
Lee	9,784	3,609	12,318	1,203
Lexington	79,511	13,214	96,930	2,742
McCormick	4,241	1,442	5,229	480
Marion	18,564	6,165	22,559	1,971
Marlboro	16,901	6,473	20,651	2,160
Newberry-Saluda	28,187	8,567	33,965	1,966
Oconee	28,765	9,152	34,406	2,093
Orangeburg	43,903	12,909	56,104	4,481
Pickens	42,513	11,852	58,376	2,469
Richland	144,265	22,867	198,622	7,008
Spartanburg	123,052	33,874	144,137	7,884
Sumter	45,304	11,707	58,883	3,833
Union	18,278	6,441	21,888	1,667
Williamsburg	19,887	6,907	24,461	2,574
York	59,700	15,504	74,341	3,722
TOTAL	1,736,559	445,652	2,179,854	126,402

V. Method Of Evaluation

Library Development Staff will monitor this project by making frequent field visits, consulting with local library administrators and with staff engaged directly in working with the illiterate and functionally illiterate, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of illiterate and functionally illiterate reached.
3. The percentage of the target group reached.

4. The methods used by libraries to make their services accessible to the illiterate and functionally illiterate.

5. The method for publicizing programs and services for the illiterate. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

6. The suitability of materials selected for the program.

7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

8. The involvement of groups and agencies within the community already working with the illiterate and functionally illiterate.

9. Comparison of project with similar projects in other states.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	III-J
☐ III	

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Services to the Elderly	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 10,000

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	4,500			4,500
CURRENT FY FUNDS 91	19,450	-0-	[19,450]	19,450
TOTAL EXPENDITURES	23,950	-0-	[19,450]	23,950
CARRYOVER TO NEXT FY 92	2,500			2,500

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

South Carolina State Library
Fiscal Year 1991
Title I, Project IIIJ.
Service to the Elderly

I. Objectives

The purpose of this project is to extend and improve library service to the elderly not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, maintain, or expand programs of service for the elderly including innovative outreach services.

B. To promote mutual cooperation between libraries and other state and local agencies serving the elderly.

C. To provide adequate access to library service for the elderly in rural or other isolated areas by strengthening and expanding library extension.

D. To assist county library systems develop minimum levels of service for the elderly in their service area.

E. To assist libraries in developing intergenerational library programs that will match older adult volunteers with libraries interested in developing afterschool literacy and reading skills programs for children.

II. Relationship To Long-Range Program

The Service to the Elderly Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Developing a viable program of library services for the elderly which may include outreach activities using traditional and/or innovative techniques supported by a well planned publicity program.

B. Collecting and disseminating materials related to older citizens. These materials could include, but not be limited to, such topics as planning for change of life style or employment, planning for health care and other services, readings on issues raised by the rapid aging of our society, etc.

C. Organizing information on local, state, and federal agencies for use by the elderly and those who work with them.

D. Providing ready access to an information and referral service which would include current information on human services agencies serving older citizens. Also providing information and a referral service for speakers, reviewers, and other resource people available for programming for older citizens.

E. Conferences with representatives of other state and local agencies serving the elderly to exchange information and coordinate activities.

IV. Key Libraries And Other Libraries Involved

In order to qualify for a Service to the Elderly Project grant, a public library must first qualify for State Aid by meeting state regulations, employ a professionally trained librarian and meet minimum per capita local support for participation in this LSCA grant program. Per capita local support for FY 91 must be $4.25 or greater. The South Carolina State Library will make sub-grants to these libraries on a competitive basis.

V. Method Of Evaluation

Library Development will monitor this project by making frequent field visits, consulting with local library administrators and staff engaged in working with the elderly, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the Library Development Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of elderly reached.
3. The percentage of the target group reached.
4. The methods used by libraries to make their services accessible to the elderly.
5. The method for publicizing programs and services for the elderly. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.
6. The suitability of materials selected for the program.
7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.
8. The involvement of groups and agencies within the community already working with the elderly.
9. Comparison of project with similar projects in other states.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I	
☐ III	IV

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Blind and Physically Handicapped	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 8,000

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY90	75,409			75,409
CURRENT FY FUNDS 91	16,345	603,654	-0-	619,999
TOTAL EXPENDITURES	91,754	603,654	-0-	695,408
CARRYOVER TO NEXT FY 92	65,000			65,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

This project provides special programs of library service for visually and physically handicapped individuals.

66

South Carolina State Library
Fiscal Year 1991
Title I, Project IV.
Blind and Physically Handicapped

I. Objectives

The objectives of the Service to the Blind and Physically Handicapped Project are:

1. To provide a full range of reading materials -- talking books, cassette books, large print, and Braille -- for print-handicapped readers in South Carolina.

2. To encourage greater use of services for the handicapped by a continuing program of publicity, promotion, and education.

3. To make library service accessible to handicapped individuals at the local level wherever possible.

   a. To develop browsing collections of talking books and cassette books in major metropolitan libraries.

   b. To provide collections of large-print books for visually handicapped readers in institutions such as nursing homes.

   c. To encourage participation by handicapped readers in established library programs at the local level such as summer reading program.

4. To coordinate library services for the handicapped with programs of other agencies and organizations serving the handicapped.

5. Specific objectives for FY 91 are:

   a. To register 1,000 new readers.

   b. To continue to develop collections to meet needs of readership.

   c. To increase telephone contact between reader advisors and patrons by staff initiated calls and use of In-WATS service.

   d. To provide one day service on circulation of materials.

   e. To maintain inventory control over and provide maintenance for Library of Congress audio equipment.

   f. To continue to develop a volunteer program.

   g. To maintain Advisory Council for handicapped services.

   h. To conduct workshop for public and state institutional libraries on services available from DBPH, as well as other groups.

   i. To promote service using State Library produced applications and posters, NLS produced materials, and exhibiting and speaking at appropriate forums.

II. Relationship To Long-Range Program

The Blind and Physically Handicapped Project supports Objective 2 of Goal III:

"To provide special programs of library service for visually and physically handicapped individuals."

III. Activities To Be Used To Meet Objectives And Needs

1. The South Carolina State Library, Department for the Blind and Physically Handicapped has been designated a regional library for the blind and physically handicapped by the Library of Congress. As such, the library will:

   a. Acquire, process, and make available 5,500 new talking books, 18,000 new cassette books, and 500 large print books.

   b. Maintain collection of 54,000 talking books, 120,000 cassette books, 8,500 large print books, and 55 periodical subscriptions.

   c. Issue and maintain inventory control according to NLS guidelines of equipment necessary to play recorded books.

   d. Circulate 250,000 books and periodicals to 8,000 readers.

   e. Develop volunteer program to include the recording of materials of local interest.

   f. Provide catalogs and special bibliographies of materials available so readers can select books to read.

   g. Provide advisory service for readers who are unable to select for themselves or who would rather have the library select for them.

   h. Provide assistance to print handicapped students in the location of textbooks in special media.

   i. Contract with North Carolina State Library for braille service.

2. Provide browsing collections of talking books in libraries of Anderson, Charleston, Florence, Greenville, and Spartanburg Counties.

3. To reach potential readers, a public relations campaign is conducted year round, consisting of radio and TV public service spots and talk show appearances, newspaper articles, communication with public libraries, communication with health groups, and communication with groups interested in the handicapped.

4. To maintain communications between the library and the reader, 24 hour In-WATS telephone service, a quarterly large print and tape newsletter, and individual correspondence are used.

5. The State Library will continue to sponsor workshops for public and state institutional libraries in library services to the handicapped in FY 91, as well as presentations to other groups interested in serving the handicapped.

6. The State Library's Advisory Council composed of users of this service and service providers will continue.

IV. Key Libraries And Other Libraries Involved

South Carolina State Library, Department for the Blind and Physically Handicapped
Library of Congress, National Library Service for the Blind and Physically Handicapped
North Carolina State Library, Library for the Blind and Physically Handicapped
South Carolina Commission for the Blind
South Carolina Commissing on Aging
South Carolina Department of Vocational Rehabilitation
South Carolina Developmental Disabilities Council
South Carolina Governor's State Agency Volunteer Program
South Carolina State Department of Education, Office of Programs for the Handicapped
South Carolina public libraries
South Carolina School for the Deaf and the Blind
Various agencies, state and local, and other groups that work with the handicapped, as well as individual volunteers

V. Method Of Evaluation

1. This project will be monitored by the Director, Library Services for the Blind and Physically Handicapped, and consultants from Library of Congress, National Library Service for the Blind and Physically Handicapped. This project provides for the operation of a regional library for the blind and physically handicapped.

To evaluate the effectiveness of this service the library will use two tools:

Revised Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. American Library Association, 1984. As time and funds permit, the library will attempt to meet the standards it does not meet.

Guidelines for Regional Libraries. Library of Congress, National Library Service for the Blind and Physically Handicapped, 1977, as supplemented by Network Bulletins.

2. To judge effectiveness of publicity programs, the following will be used:

   a. Number of new readers registered.

   b. Response from radio and newspaper coverage, such as inquiries about service and requests for applications.

   c. Requests for speaking engagements.

3. The quality of the service will be periodically evaluated by the Library of Congress, National Library Service for the Blind and Physically Handicapped using consultant visits, equipment audits, and other evaluative tools devised by the Library of Congress.

4. The collection will be constantly evaluated to provide materials suitable for South Carolina readers. To do this will involve:

   a. Selecting sufficient copies of Library of Congress produced books in areas that have proven to be popular, such as religion.

   b. Weeding collections on a continuous basis to make room for more popular items.

   c. Requesting searches from Library of Congress, National Library Service for the Blind and Physically Handicapped for location of titles possibly produced by other regional libraries that are requested by readers or that are needed to balance collection.

   d. Recording of local materials.

   e. Purchasing commercial material that would add balance to the collection.

5. To receive input from readers as to quality of service, the quarterly newsletter will be used to seek responses on what the readers want from their library. The Advisory Council will be polled for suggestions also.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☒ I ☐ III	V

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Institutional Library Service	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT 19,703

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	37,753			37,753
CURRENT FY FUNDS 91	44,913	517,334	-0-	562,247
TOTAL EXPENDITURES	82,666	517,334	-0-	600,000
CARRYOVER TO NEXT FY 92	25,000			25,000

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in state health and correctional institutions.

71

South Carolina State Library
Fiscal Year 1991
Title I, Project V.
Institutional Library Services

I. Objectives

The objectives of the Institutional Library Services Project are:

A. To establish and administer effective standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.

B. To stimulate recognition of library service as an integral part of education and rehabilitation by state institution administrators and personnel and to elicit institutional financial support for library service.

C. To provide technical professional advice and assistance on a continuing, consistent basis.

D. To recruit and train qualified personnel and to provide continuing education programs geared to the needs of library administrators and staff.

E. To develop collections adequate in size, scope, and appropriateness to meet the needs of patients and residents.

1. To provide incentive grants for improvement of collections to institutions meeting minimum requirements.

2. To provide service programs, planned to meet specific needs to institutions too small to maintain a full program of library service.

F. To provide reference services and supplementary resources for professional personnel in health and rehabilitation institutions.

G. To support programs to combat the problem of illiteracy.

H. To support programs of bibliotherapy for emotionally and educationally handicapped individuals.

II. Relationship To Long-Range Program

The Institutional Library Services Project supports Objective 1 of Goal III:

"To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in state health and correctional institutions."

III. Activities To Be Used To Meet Objectives And Needs

This project enables the State Library to support the work of the Institutional Library Consultant who will:

A. Plan, develop, and supervise programs for state institutional libraries. The institutional consultant will conduct an evaluation of the institutional program. The institutional consultant will visit each of the institutions, with the exception of small Department of Corrections units, at least four times per year for a total of 70 field trips. He will meet with institutional administrative staff members as needed.

B. Monitor LSCA grant program. Grants for materials are provided to institutions on the basis of population, need, and institutional support.

C. Continue to provide technical assistance in the development of state standards for institutional library service.

D. Continue to provide guidance in the development of bibliotherapy projects.

E. Continue to provide guidance in the development of programs in the area of literacy.

F. Identify or implement continuing education opportunities appropriate for institutional library staff. State Library will host regularly scheduled meetings of institutional librarians and/or administrators (at least two per year).

G. Encourage institutions to increase local funds for materials by 10%.

H. Encourage institutional librarians to increase use of State Library's interlibrary loan and film service by 5% each.

NOTE: Institutions that do not qualify for the grant program or choose not to particpate are still eligible for other services from the State Library.

IV. Key Libraries And Other Libraries Involved

A. The South Carolina State Library

B. Hospitals

1. Crafts-Farrow State Hospital (mental health)
2. South Carolina State Hospital, Horger Library (mental health)
3. Bryan Psychiatric Hospital (mental health)
4. Morris Village (addiction center)
5. Patrick B. Harris Psychiatric Hospital (mental health)

C. Correctional Institutions

South Carolina Department of Corrections

The Library Services Division, South Carolina Department of Corrections supports library programs in all 21 units of the Department. Fifteen units provide full service libraries, while others have a core collection supplemented by two bookmobiles. Pre-release centers are not included in above.

South Carolina Division of Youth Services

1. Willow Lane School (middle school, co-educational)
2. Birchwood School (high school, co-educational)
3. Reception and Evaluation Center

D. Other Institutions

1. Coastal Center (mental retardation)
2. Midlands Center (mental retardation)
3. Pee Dee Regional Center (mental retardation)
4. Whitten Center (mental retardation)
5. South Carolina School for the Deaf and Blind
6. John de la Howe School (juvenile care)

E. Institutions Without Libraries

1. Beckman Vocational Rehabilitation Center (handicapped)
2. Holmesview Center (alcoholism)
3. Palmetto Center (alcoholism)
4. Tucker Center (geriatric mental health)

V. Method Of Evaluation

The following criteria will be used to measure the effectiveness of all institutional library programs.

1. The collection meets the needs of residents of the institution as outlined in revised materials selection policies, is selected from appropriate sources, and is under continuous inspection for suitability, usefulness, and attractiveness to resident clientele and/or staff.

2. Library services are available to all residents on a reasonably regular schedule. This would include evening and weekend hours to accommodate those unable to visit the library during regular hours. This includes the scheduling and production of programs utilizing library materials for those residents who for whatever incapacity cannot use such materials independently or within the library of the institution.

3 Staff rendering library services shall have qualifications appropriate to their responsibilities and duties.

4. Continuing evidence of institution support of library services within the institution, especially materials budgets.

5. The development and use of bibliotherapy and other therapy programs, when appropriate.

Monitoring and Evaluation will include the following:

1. Annual narrative and statistical reports will be submitted by librarians.

2. Orders for materials and invoices for materials received are reviewed by the Institutional Consultant.

3. Periodic (regularly scheduled) visits by Institutional Library Consultant to institution libraries shall include:

   a. General observations of operations and activities.

   b. Inspection of collections.

   c. Conferences with library staff, administrator responsible for the library within the institution, other institution staff members.

   d. Instruction and/or demonstration of recommended practices and procedures.

4. Monitoring financial and other support given to the library by the institution will be made by the State Library.

South Carolina State Library
Fiscal Year 1991
Title II, Project I.
Public Library Construction

I. Objectives

The purpose of this project is to provide public library facilities adequate in space, design, and access to meet the needs of the community. To this end the project will insure wise and economical use of federal and local funds in the construction of library facilities; will assure that new facilities provide the maximum in function, efficiency and economy of maintenance; and will make construction funds available to the greatest number of communities for the wisest and best development of library facilities to reach the greatest number of people. Construction projects eligible for Title II grants are:

1. Construction of a new county or regional headquarters building or the enlarging of existing county or regional headquarters buildings.

2. Construction or enlargement of branch library buildings serving a population area of 20,000 or more in county or regional systems. (The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

3. Construction or enlargement of branch library buildings serving a population area of 5,000 - 20,000 in county or regional systems. (The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

4. Renovation of an existing county or regional headquarters building or branch library building to make it accessible to the physically handicapped as required in American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped.

5. Renovation of an existing county or regional headquarters building or branch library building for energy conservation.

6. Renovation of an existing county or regional headquarters building or branch library building to accommodate new technologies.

II. Relationship To Long-Range Program

The project supports Objective 4 of Goal II of the Long-Range Program:

> "To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community."

III. Activities To Be Used To Meet Objectives And Needs

The allocation of funds for construction projects will be as follows:

South Carolina State Library
Fiscal Year 1991
Title II, Project I.
Public Library Construction

Branch libraries (permanent or temporary) serving populations of 5,000 - 20,000 in systems meeting requirements for state and federal grants, $75,000 or 50 percent of the cost of the total project, whichever is the smaller.

Branch libraries (permanent or temporary) serving populations over 20,000 in systems meeting requirements for state and federal grants, $100,000 or 50 percent of the cost of the total project, whichever is the smaller.

The headquarters of county and regional systems meeting all requirements for state and federal grants and serving under 50,000, $150,000 or 50 percent of the total cost of the construction project, whichever is the smaller.

The headquarters of county and regional systems serving 50,000 to 100,000 and meeting state and federal requirements for grants, $200,000 or 50 percent of the total cost of the project, whichever is the smaller.

The headquarters of county and regional systems serving over 100,000 and meeting state and federal requirements for grants, $250,000 or 50 percent of the total cost of the project, whichever is the smaller.

Renovation of headquarters or branch library buildings for accessibility for the handicapped, energy conservation, or to accommodate new technologies.

The amount of each grant will be determined individually on the basis of the nature and extent of the renovation required and on the other funding available. In no case shall a grant exceed 50 percent of the cost of renovations specifically required to assure access and usability for the handicapped, energy efficiency, or to accommodate new technologies.

For the purposes of this project county library headquarters buildings in regional systems will be treated as headquarters only if regional headquarters is in such county. All other headquarters will be considered branches.

The State Library will not use Title II funds for its administration of this project. All funds will be available for grants.

In the event the number of approvable construction projects received is not sufficient to utilize all available funds, the State Library reserves the right to allocate additional funds within the limits of the federal/state matching ratio.

Construction must begin within six months of the approval of Part I of the Title II application or risk forfeiture of grant.

V. Method Of Evaluation

The State Library will evaluate each application to determine eligibility. Once a grant is approved the State Library will provide technical assistance and review before construction begins. During construction the State Library will work with the libraries to ensure that contractor(s) meet schedules, follow applicable regulations, and construct the building in accordance with specifications approved by the State Library. Periodic site visits will be made to verify the above. After the building is completed the State Library will make a final insepction of the building. An audit of the owner's accounts and records of both local and federal funds will be made as soon as practicable after construction has been completed. This audit is to assure that federal funds expended on the project are equal to the applicable federal share of the actual allowable costs incurred by the library in constructing and equipping the project as approved and in accordance with applicable laws, regulations, and policies established for the program.

Overall the project will be evaluated on the number of new library buildings constructed in areas which previously had no public library facility or which had an inadequate facility. Areas without library facilities necessary to develop services or facilities which are inadequate to provide services are those areas which do not have a facility to meet standards appropriate to their size on the basis of population served. Standards to be used in the evaluataion of adequacy of the library facility will be Pamphlet No. 11, "Small Libraries Publication," Planning the Small Public Library Building (Library Administration and Management Division, American Library Association, 1985) and in Wheeler and Goldhor's Practical Administration of Public Libraries, by Joseph L. Wheeler and Herbert Goldhor, revised by Carlton Rochell, (Harper, 1981), p. 464.

STATE SC
FY 91

OMB NO. 1850-0528
EXP. DATE 03/31/90

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-5571

THE LIBRARY SERVICES AND CONSTRUCTION ACT

STATE-ADMINISTERED PROGRAM

20 U.S.C. 351 et seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 6(a)(2))

CHECK TITLE:	PROJECT NO.
☐ I	I
☒ III	

1. NAME (Identify State agency, regional or local library, organization, or institution that administered the project)
South Carolina State Library

2. NAME OF PROJECT (Specify primary LSCA function or activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Interlibrary Network	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

5. PROPOSED ESTIMATE BY SOURCE	LSCA	STATE	LOCAL	TOTAL
CARRYOVER FROM PREVIOUS FY 90	236,909			236,909
CURRENT FY FUNDS 91	125,000	255,566	-0-	380,566
TOTAL EXPENDITURES	361,909	255,566	-0-	617,475
CARRYOVER TO NEXT FY 92	152,098			152,098

6. GIVE A SHORT DESCRIPTION OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103(6) OR 303(c))

The purpose of this project is to encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities.

79

South Carolina State Library
Fiscal Year 1991
Title III, Project I.
South Carolina Library Network

I. Objectives

The objectives of the Interlibrary Network Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To facilitate the sharing of South Carolina library resources by means of a rapid communication system for the location of information and materials.

C. To plan, develop, and service a statewide library and information network, utilizing computer and telecommunications technology, capable of delivering products and services to all types of libraries in South Carolina.

D. To raise the level of reference and interlibrary loan service through in-service training for public service personnel in South Carolina libraries.

E. To strengthen the services of the State Library so that it may adequately serve as a resource for all libraries in the state.

F. To provide access to the Educational Resources Information Center (ERIC) document collection, DIALOG, BRS, GPO, and other data bases.

G. To encourge cooperation among public, academic, institutional, school, special and other libraries of South Carolina.

H. To work with the Palmetto Archives, Libraries, and Museum Council on Preservation (PAMLCOP) in developing and implementing a statewide plan for preservation of materials.

II. Relationship To Long-Range Program

The project supports Goal IV of the Long-Range Program:

> "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. Activities To Be Used To Meet Objectives And Needs

The State Library operates the South Carolina Library Network. The central component is the State Library's integrated on-line system, which currently includes public access catalog, circulation, electronic bulletin board, audiovisual booking, and interlibrary loan. This system provides local libraries access to State Library materials. The system is capable of linking other bibliographic databases in the state. In FY 90 the GPO bibliographic database became a network component and is used by libraries to identify federal publications. In FY 91, the State Library plans to explore enhancement to the State Library's Union List of Periodicals.

South Carolina State Library
Fiscal Year 1990
Title III, Project I.
South Carolina Library Network

Activities listed below may change significantly, change very little, be replaced, or remain unchanged as the network develops. It is not possible at this point to describe the nature of these changes. Therefore this project is being written to describe current methodology for these five activities.

A. Communications - to promote cooperation and to facilitate interlibrary loans

1. All public libraries, most academic and technical college libraries, several institutional, special, and school libraries have access to the South Carolina Library Network. In FY 91 access will be extended to additional libraries which have not had access due to lack of equipment.

2. An electronic bulletin board service (EBBS) will continue as a regular feature of the South Carolina Library Network. The purpose of EBBS is to increase communication among the South Carolina library community. Eventually EBBS may be expanded to a full-scale electronic mail service.

3. News for South Carolina Libraries, a monthly newsletter, is published to foster communication among all public, college, university, institutional, school, and special libraries within the state. A monthly listing of recent acquisitions of the State Library, New Resources will be published to encourage use of the materials listed.

4. The State Library will promote the South Carolina Library Network, as well as use of libraries in general, which should lead to increased usage of the SCLN. Up to six events will be held in public libraries to demonstrate to local community leaders the various types of information available from the public library and from the State Library via the SCLN.

B. Bibliographic Access - to identify and locate library resources

1. South Carolina Library Network - The State Library's holdings are available by means of an on-line catalog. Another component is the entire GPO bibliographic database which is used to identify federal documents. Libraries now have full searching capabilities by author, title, or subject. Requests for materials can be placed using the electronic mail component of the system. In FY 91, the addition of other components of the network such as acquisitions and serials union listing will be investigated.

2. SOLINET (Southeastern Library Network) - On-line bibliographic information and location capabilities supplement the South Carolina Interlibrary Loan Network, functioning as an interim union catalog of major South Carolina library collections and providing access to materials anywhere in the SOLINET-OCLC network. To encourage SOLINET membership, the State Library makes grants to cover start-up costs. To expedite building of the state data base, grants are made to major libraries to accelerate ongoing RECON (retrospective conversion) projects. Grants may also be made to tape-load records of non-OCLC members onto the OCLC database. The State Library will continue to operate the South Carolina Library Database as a component of the South Carolina Library Network based on the OCLC Group Access Capability (GAC) which was established in FY 89 with 47 members. Thus, a total of 101 South Carolina libraries are now participants in the South Carolina Library Database. This project will be expanded with additional selected users. The State Library will continue to encourage use of SoLine, the Southeastern GAC sponsored by SOLINET.

3. Small Libraries Project - In order to enable small libraries to benefit from automation the State Library will provide funding to assist in conversion of bibliographic records to machine readable format. The data bases created will be available for inclusion in the South Carolina Library Network. They will also make possible the automation of local processes. In cases of public libraries Title I and Title III grants may be combined to enlarge the scope of projects.

4. Machine assisted reference service - the State Library will supplement its reference service by the use of on-line computerized bibliographic services through DIALOG, BRS, Wilsonline, Infotrac, VU/TEXT, and possibly other data bases. CD-ROM information sources will also be acquired, as appropriate.

C. Interlibrary Loan - to supplement and coordinate library resources

1. State Library staff gives direct interlibrary loan service to all libraries. In FY 91 the State Library will attempt to increase interlibrary loan to all libraries by 5%.

2. The State Library is the communications center through which loans among different types of libraries are transmitted. In addition to interlibrary loan from its collection the State Library provides location services for all types of libraries in South Carolina.

3. The project enables the State Library to employ one Reference Librarian and a Library Technical Assistant to work in the Interlibrary Loan Department.

4. Network plans call for a statewide union list of serials. In FY 90 the Charleston component was completed. This includes the holdings of the Charleston County Library, the College of Charleston, Citadel, Baptist College of Charleston, Trident TEC, and the Medical University of South Carolina. The South Carolina Union List of Serials, first issued in FY 89 now contains those records as well as those from the Columbia area (State Library, Richland County Public Library, Columbia College, USC School of Medicine, USC Thomas Cooper Library (Science Library), and the Department of Health and Environmental Control). This database is maintained by the USC School of Medicine Library. This project will continue in FY 91 and possibly will expand to include other periodical listings. The FY 88 serials study committee report recommended that the South Carolina Library Network plan to provide on-line linkings to the serial holdings of Clemson and the University of South Carolina. Clemson is presently barcoding detailed holdings information into its database; USC is planning to bring up its database in FY 91.

   It is envisioned that the statewide union list of serials may require a menu approach to these separate databases rather than one single union list. The SCLN will provide the means for accessing the serials collections of the state. The State Library plans to test on-line dial access into the State Library's serials database to selected users.

5. Government Documents - A State Documents Depository Act, passed in 1982, allows the State Library to gain bibliographic control over state publications. Regional depositories (10) allow for local access. The Documents Librarian will visit document depository sites in FY 91.

6. Delivery of services - The State Library will continue to investigate the alternatives for the physical delivery of information. The State Library awarded eleven (11) grants in FY 89 to purchase telefacsimile equipment to libraries with major serials holdings to expedite the delivery of periodical requests. The telefacsimile project will continue in FY 91. Aditional grants may be made.

D. Continuing Education - to increase awareness of the benefits of cooperation; to demonstrate new developments in library technology, including automation, networking, and information retrieval; and to raise the level of reference and interlibrary loan service throughout the state. The State Library has created a position of Coordinator of Network Services. Intensive efforts will be made to increase the use of the South Carolina Library Network by regional workshops and field work. Training will be on-going to train new staff and to review system capabilities with existing staff. State Library staff will also assist libraries develop better understanding of how to use local resources better. The Documents Librarian will also visit documents depository sites.

E. Study and Planning - to encourage cooperative planning among all types of South Carolina libraries

1. Investigation - The State Library will continue conferences and planning meetings to allow South Carolina librarians to discuss and investigate potential means of cooperation including resource sharing, preservation of library materials, networking, and technological applications. If necessary, study trips may be made to observe successful multitype library cooperation in other states and to determine the possibility of replication in South Carolina.

2. Consultation - When a need is indicated, the State Library will engage consultants to study the feasibility of various cooperative activities and to advise on the development of a coordinated plan of action. The State Library will continue to provide consulting services to libraries using the services of SOLINET.

3. Demonstration - Where investigation and consultation indicate that a given activity or technology can substantially improve communications, streamline library procedures, facilitate delivery of service, or otherwise contribute to resource sharing and interlibrary cooperation the State Library may offer a demonstration grant to aid in establishing a cooperative project that crosses type of library lines. The objective would be to find the ways to fill the information and library needs in the state, to show clearly how each party benefits from cooperation, and to show ways of maximizing the expenditure of state and federal funds.

F. To continue to work with PALMCOP in conducting workshops and training personnel in disaster preparedness and preservation techniques.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and all libraries of South Carolina.

V. Method Of Evaluation

The total project will be supervised by the Deputy Director. Many of the results of the project are "intangibles" - leading to improved communication and cooperation between all types of libraries. Specific accomplishments will be measured in terms of the number of libraries involved in planning and activities, the consensus reached concerning immediate and long-range goals, and the development of demonstration projects for prototype activities.

The interlibrary loan phase of the project will be continuously monitored by the Director of Reader Services, who supervises the filling of all reference and title requests, and by designated members of the State Library staff. Interlibrary loan statistics will provide a major source for evaluation of this service. Success of the service will be meausred in terms of:

(1) the number of interlibrary loan transactions

(2) the percentage of requests filled

(3) the time required for filling patron requests

(4) critique by librarians and patrons

Library Services and Construction Act

FY 90 Summary

LSCA FY 90 SUMMARY
TITLE I

The Library Services and Construction Act has allowed the South Carolina State Library and the libraries of the state to improve their ability to serve the citizens of South Carolina. The projects funded in FY 90 demonstrated how federal funds can serve as a catalyst to improve local services. Progress was made in providing new services and additional materials to meet the informational and recreational needs of library users statewide. Libraries in South Carolina recognize the value of LSCA and whole-heartedly support its continuation.

Project IA. General Administration

The General Administration Project was the chief instrument by which the State Library planned, administered, and evaluated the LSCA program in South Carolina, including FY 89 carry-over projects. The project provides for all activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR.

Project funds were expended as planned. State funds covered salaries of the Director, Deputy Directors, and Business Manager, and a prorated share of salaries of typists. LSCA funds were expended for non-personnel administrative costs attributable to administration, including payment of indirect costs, travel for Advisory Council, and printing and distribution of LSCA documents. The LSCA Coordinator position was funded by this project.

The Advisory Council was helpful in reviewing priorities. The concerted efforts of the State Library staff, from Director to project officers, maintained the momentum of the statewide library program; and substantial progress was made in the improvement of library services as reflected in individual project reports.

Project IB. Library Interpretation

The purpose of the Library Interpretation Project is to disseminate information concerning library services to the government and the public to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community.

The State Library has engaged the services of a public relations firm for the past three years. This relationship has provided direction and a cohesiveness to publicity efforts. However, delays occur when using such a firm. They do not always produce what was expected. It was felt that an in-house public relations staff member would be preferable. With a change in leadership at the State Library, a public information specialist position was established with state funds.

It is not possible to determine the value of the Library Interpretation Project through simple cause and effect methods. However, there has been reflected a steady improvement in the use and awareness of libraries and library services. There has been a steady increase in the use of public library services throughout the state and a marked increase in the use of particular types of services such as interlibrary loan, film programs and other services which people have become aware of through the media.

Project IIB. Strengthening the State Library

This project is designed to acquire those books and materials which will make the State Library's collection a resource center for all the libraries in the state. The Technical Services Department is responsible for the development and maintenance of the interlibrary loan and reference collections, including the selection, acquisition and processing of all materials and books used in the library program at the state level and.or to service other libraries.

Additions during the twelve months were as follows:

	Additions	Total
Books	9,777	214,496
State Documents	2,211	38,993
Federal Documents	6,289	106,407
Federal Documents - Microfiche	8,528	114,467
Microfilm (reels)	756	17,425
Microfiche	18,123	393,370
Periodical Subscriptions	68	2518
Audiovisual Items	451	3867

Membership in the Southeastern Library Network has broadened access to several types of materials other than monographs, including serials, films, and other non-book materials. Connected to the national data base at the Online Computer Library Center (OCLC), the terminals are used for reference and interlibrary loan as well as for cataloging and acquisitions by the Technical Services Department. The Interlibrary Loan subsystem is an integral part of Interlibrary Loan activities (see Title III report).

The retrospective conversion of prior holdings project is complete for all print materials and the State Library's entire print holdings are entered into the SOLINET database. This includes state documents, which heretofore had not appeared in the card catalog. This represents 98.5% of the cataloged collection which includes books, state documents and periodicals but excludes federal documents, large type, motion pictures and newspapers. Motion picture titles are being added to the DRA database. Retrospective conversion of non-book materials was begun in the latter part of FY 89. Approximately 10% of the non-book collection has been converted.

Project IIIA. Field Services

The State Library continued its on-going Field Services Project, which is designed to extend and improve public library service throughout the state. The program is carried out by a team of four general consultants (including the Director of Field Services), one Children's Consultant, and one Adult Services Consultant -- who serve as liaison between the State Library and the 39 county and regional library systems which provide service to all of the state's 46 counties. An Institutional Consultant serves 38 institutions supported by seven state agencies. The nature of the work which all of these consultants do with local librarians depends upon the level of library service in the system or institution and on the training and experience of the individual librarians. In the attempt of South Carolina's library systems to meet the goals of library service set forth in the state's long-range program for library development, the Field Service Program serves as a catalyst for improvement.

The Field Staff were involved directly or indirectly with the recruitment and/or orientation of new chief librarians in six library systems. Low salaries continue to be a

major problem in the recruitment and retention of not only library directors but other staff as well, especially in the smaller, more rural counties. Staff members also assisted three county libraries in the implementation of the PLA Planning Process for public libraries.

Staff were involved in either an advisory capacity or as a member of committees for many statewide organizations or agencies, including: the South Carolina Literacy Association, the South Carolina Library Association, the Legislative Committee of the Association of Public Library Administrators of South Carolina, the South Carolina Humanities Council, the South Carolina Arts Commission, the South Carolina State Museum, South Carolina ETV, etc. The Children's Consultant worked with a long list of committees, organizations, and agencies involved with children. Two staff members worked with a statewide advisory committee in planning and carrying out South Carolina's pre-White House Conference on Library and Information Services activities.

The State Library continued to support South Carolina's Association of Public Library Administrators' plans to implement a statewide "Let's Talk About It" program. A member of the Field Staff served on the LTAI Steering Committee, and the State Library continued to provide space for housing the paperback books used with the program. The program has been successful throughout South Carolina as is evidenced by the fact that, upon application for a renewal of the NEH grant, South Carolina was awarded $122,500 to do LTAI programs in 30 county and regional libraries in 1990 and 1991.

FY 90 was an active year for the Title II construction program. Construction was completed or underway on the following libraries which were partially funded with Title II funds: 21,713 square foot Orangeburg County Library headquarters; 7,130 square foot Waccamaw Branch Library (Georgetown County); 15,000 square foot North Augusta Branch Library (Aiken County) in the Aiken-Bamberg-Barnwell-Edgefield Regional Library System; and 12,000 square foot Eastside Branch Library (Greenville County). A total of $365,000 in Title II funds was paid out to these projects during the fiscal year. A Title II project under construction at the end of the fiscal year was the Inman Branch in Spartanburg County. Bids for the headquarters in Beaufort County were to be let in November of 1990.

Through frequent conferences, meetings, and workshops, the Field Staff made contributions during the year toward the development and improvement of libraries throughout the state. In FY 90 they:

-- worked with 39 systems serving 46 counties of the state.

-- made 454 field trips (includes 22 trips made by the Director and the Deputy Director for Library Development). (Exceeded projection of 250 field trips).

-- attended 40 local library board meetings (includes 4 board meetings attended by the Director and the Deputy Director for Library Development). (Exceeded projection of 39 board meetings).

-- monitored library budgets including over $26.7 million in local funds.

-- administered $3,290,674 in State Aid grants to public libraries.

-- supervised LSCA Title I projects providing $712,960 in grants-in-aid.

-- monitored five LSCA Title II construction projects.

-- represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, building dedications, civic orgnizations, and other state and local meetings.

-- provided recruiting, placement and training services for public libraries.

The principal costs of the Field Services Program are state funded. An Administrative Specialist is employed with LSCA funds to provide clerical assistance to the Field Staff.

Project IIIB. Career Education: Workshops

Career Education is a continuing project aimed at improving staff performance at all levels, professional and non-professional, and providing for better informed public library trustees. The project is implemented through grants to attend academic courses in librarianship, seminars, and workshops. The State Library also plans and arranges for workshops to meet the specific needs of public and institutional library personnel.

Grants awarded in FY 90 include:

a. Grants to nine pre-professional and non-professional personnel representing seven public and one institutional library to attend academic courses in public library administration, foundations of library and information science, materials for early childhood, media creativity, and computers in library and information science. Five persons attended conferences - one attended a conference on children's services, three went to a bookmobile workshop, and one attended a conference on service to the elderly.

b. Grants to nineteen pre-professional and non-professional personnel representing thirteen public libraries and the Department of Corrections to attend the two-week course Reference and Information Services for Public Library Support Staff presented by the University of South Carolina's College of Library and Information Science and funded by the State Library.

c. Grants to nine professional personnel representing seven public libraries and the State Library to attend the American Library Association pre-conferences on building programs, children's book illustrators, and managing productivity as well as conferences ranging from youth services and family literacy to computer programs and the Snowbird conference on leadership development.

d. Grants to State Library personnel to attend workshops in areas ranging from use of the Macintosh and Biblio File to financial planning and budgeting and human resource management.

On May 4, 1990, the State Library sponsored an Adult Services Workshop, "What to Read" held at the State Museum in Columbia, South Carolina. The Adult Services Consultant coordinated the workshop, which focused on providing reader's advisory service to library patrons in the area of adult fiction; providing information on why adults read what they read and discussing current trends in fiction. 120 people attended. Duncan Smith, Continuing Education Coordinator, North Carolina Central University, conducted the workshop.

The State Library has always promoted and underscored the importance of well-trained library personnel and its relationship to good library service. This project has achieved its goal of improving library service immediately through such training and makes evident the value of the project which should be continued.

Project IIID. Service to the Disadvantaged

In FY 90 service to the disadvantaged grants were awarded to seven libraries.

Three grants were awarded to strengthen bookmobile services: The Beaufort County Library used LSCA funds to hire an additional driver and to purchase materials. The York County Library used its grant to provide programs and story times to day care centers, as did the Greenville County Library.

Two libraries used disadvantaged funds to serve children: Marion County Library provided tutors to read to children and to listen to them read. Lee County Library hired a part-time children's librarian who conducted outreach programs and programs in the library. A very positive result was that the County Board of Supervisors voted to permanently fund the children's librarian position.

The unemployed were served when the Florence County Library set up a program to aid job-seekers. Career information, including books and periodicals were purchased, and bibliographies were compiled and are being distributed. A fax machine was purchased and is being used to transmit and receive job search information by patrons. Meeting rooms were used by military recruitment personnel, college personnel, and Census Bureau personnel to reach patrons interested in their services. "Reference by Appointment" was set up for specialized patron needs.

A grant to the Allendale-Hampton-Jasper Regional Library System provided several benefits: strengthening financial management by hiring a CPA to handle the bookkeeping; updating the circulation system and the patron registration files by purchasing Gaylord Chargers; and increasing communication and cooperation by purchasing a vehicle for use among the three libraries. The grant also led to increased local tax support by the three counties in the library system.

All library systems receiving grants worked closely with other organizations and agencies in locating, identifying, and serving the disadvantaged populations in their areas.

NUMBER OF DISADVANTAGED REACHED

BY AGE

0-4	5-14	15-24	25-64	65 & over	Total
1036	1501	1435	3005	716	7693

BY RACE

American Indian	Am. Oriental	Black	White	Other	Total
10	0	4253	3427	3	7693

BY GEOGRAPHIC LOCATION

Urban	Rural	Total
2185	5508	7693

Project IIIE. Library Development

The Library Development Project, whose purpose it is to improve or extend services in areas of demonstrated need, is a per capita grant project. Grants are made available to strengthen existing library programs by adding trained staff, to extend service to new groups by a variety of outreach methods, such as bookmobile programs, deposit collections, and innovative and/or experimental programs targeted for certain groups; to expand, improve, or maintain the resources of public libraries by the purchase of new books, periodicals, audiovisual materials, and other non-print media, and the purchase or lease of library automation equipment; and to implement programs of publicity to keep the public informed of the service offered by public libraries.

Library Development Project grants support very basic public library programs. Two-thirds of the thirty-one participating libraries which completed FY 90 projects used grant funds to build collections of library materials. Twenty county and regional library systems devoted their grants to improving the book collection.

Five systems (Charleston, Fairfield, Oconee, Spartanburg, and Sumter) devoted their grants to implementing or upgrading automation systems. The remaining projects covered a variety of areas. Abbeville-Greenwood purchased periodical indexing on C-D Rom another educational tool; Anderson continued its community relations personnel project; Darlington provided a collection of videocassettes in a variety of subject areas for its patrons; Dillon replaced their photocopiers; Marion purchased fax machines for its headquarters and a branch to facilitate reference service; and Pickens installed a security system.

Libraries reported that a number of agencies, institutions, or special groups outside the library were of assistance in carrying out their library development project, among them local newspapers, radio and TV stations, daycare centers, local civic groups, public schools, and businesses and industries.

Local projects were monitored very closely by the State Library field staff through frequent field trips and consultations with local libraries which included periodic evaluations of the project program. According to reports received from the libraries participating in the project, a total of 518,050 people were reached in FY 90. Of the total reached, it is estimated that approximately 49,552 or 10% of them were economically disadvantaged.

Number of Persons Reached (Total)

By Age:	0-4	5-14	15-24	25-64	65 & Over	Total
	22,983	87,804	130,886	233,748	42,629	518,050

By Race:	Black	White	American Indian	American Oriental	Other	Total
	132,044	382,506	659	1,835	1,006	518,050

By Geographic Location:	Urban	Rural	Total
	325,492	192,558	518,050

Project IIIF. Service to Children

In FY 90 the grant application process for service to children was opened for the first time to all county libraries which qualify for LSCA grants. Thirteen grants were awarded to libraries for development and provision of library service to children and to enable them to promote their services in the community. In addition a mini-grant was made to the Richland County Public Library to support the lecture by an author/illustrator at "A(ugusta) Baker's Dozen: A Celebration of Stories."

Six libraries used grant funds to improve their collections of children's materials. Seven libraries used grant funds for programming and outreach to preschoolers, parents, and daycare centers.

The Year of the Young Reader culminated with an observance of Young Readers Day on November 14, 1990. The State Library received support and cosponsorship from the State Department of Education, the South Carolina Reading Council, the South Carolina Library Association and the South Carolina Association of School Librarians. More than 600,000 decal stickers and 5,000 posters were sent to schools, child care centers, and libraries for use in promoting reading. Governor Carroll Campbell participated by issuing a proclamation and by reading to a group of first graders.

The Children's Consultant coordinated the work of the planning committee for the Summer Reading Program and assisted in the preparation of the materials. This year 34,203 children registered for the program, and 46,723 children attended 2,007 group programs in public libraries.

The Summer Reading Program and the film collection continue as valuable programming aids and promotional activities and materials provided through the project increase awareness of library services and act as a stimulus for local libraries to reach out into the community. Through the cooperative efforts of the State Library with agencies and organizations serving children, there has been increased recognition of the role that libraries can play in the growth and development of the children of the state.

Project IIIG. Audiovisual Programs

This project expands and strengthens the resources of South Carolina's libraries and enables them to meet the information needs of the public by providing a collection of audiovisual materials at the state level, thus supporting Goals IB and C of the Long-Range Plan. The audiovisual materials are available free to libraries for programming. Part of the collection is available free to civic organizations and community groups through local public libraries. No admission fee may be charged for any program using these materials.

A total of 50 public and institutional libraries participated in the State Library's audiovisual program with 38 public libraries lending audiovisual programs to community groups. Five special, academic, and technical college libraries participated in the audiovisual program this fiscal year. Public libraries and institutional libraries sponsored 3,942 programs, with a reported total viewing audience of 8,000 patrons.

Project IIIH. Public Library Automation and Technology

Twelve projects were approved for Public Library Automation and Technology grants in FY 89. Each of these succeeded in meeting one or more of the project goals of determining the feasibility of library automation projects, testing and evaluating hardware, testing software and services provided by automation vendors to determine

their suitability for libraries of various sizes, and providing incentive grants for start-up of automation activities. The projects contributed to the encouragement of support for technological enhancements of library services and also contributed indirectly to the continuing evolution and use of the state network. 427,059 persons were reached through this project.

Eight library systems working in consultation with the State Library purchased microcomputers, software packages, and contractual services which enabled them to convert or upgrade their bibliographic records into machine-readable form. The three retrospective conversion projects will take more than one year to complete and will be continued with or without LSCA funding. One project which was completed involved purchasing equipment and software to use for current cataloging. Another established a microcomputer workstation to assist in automating circulation at a remote library branch. Two libraries purchased M310 workstations to improve access to the OCLC cataloging and acquisition systems.

Two library systems used grant funds to help purchase the hardware, software, and peripherals for an integrated automated system. Both projects were completed and the systems installed with only a few minor problems.

One library system hired an automation consultant who assisted in planning for a system upgrade. Due to a delay with issuing the bonds for this library's building program, local matching funds were unavailable and implementation of the upgrade project was postponed. The project will be completed by Spring 1991.

One library purchased a desktop publishing system, which enabled their Community Services Department to significantly improve the quality of the library's publications.

These projects have clearly demonstrated the continuing feasibility of library automation projects and their ability to provide an opportunity for testing and evaluation of hardware, software, and services related to automation activities.

Project III-I. Literacy

Grants were awarded to thirteen county library systems and four institutional libraries to plan, develop, implement and evaluate cooperative community-based programs to combat the problem of illiteracy. 8,866 persons were reached through this project.

Thirteen libraries used grant funds for collection development. Other grant projects included the funding of a Literacy Coordinator position, providing an "Adult New Reader" column in the newspaper, developing and distributing a brochure which promotes the library's literacy services, and the formation of an adult new reader book club.

The South Carolina State Library and all libraries receiving grants for literacy projects maintained close ties with state and local literacy organizations and agencies. The South Carolina State Library worked very closely with the South Carolina Literacy Association and the Office of Adult Education. Other cooperating agencies included the South Carolina Department of Social Services, the Assault of Illiteracy, the United Way, the Governor's Initiative for Workforce Excellence, the Department of Education, ACTION, Educational Television, and the Department of Corrections, the University of South Carolina, the State Newspaper, and the House of Representatives Education Committee.

Both the Office of Adult Education and the South Carolina Literacy Association have hired new Directors in the past two years. This has ushered in a new era of cooperation, and the "turf" issues of the past among literacy service providers have waned. The legislature has infused the new South Carolina Literacy Association with state funds which will go directly to the field in the form of project grants. The Department of Education's Office of Adult Education has offered assistance to the South Carolina Literacy Association in funding, training and resource use. Libraries will continue to play a supportive role to all literacy service providers in this new era of cooperation.

Project III-J. Service to the Elderly

The purpose of this project is to extend and improve library services to older residents of the state. This was the second year of this project. 27,413 persons were reached through this project.

Of the ten projects funded this year, one was a renewal. The renewal grant allowed the Colleton County Library to continue to support its newly established library station in the Town of Edisto Beach, which is predominately a retirement community.

Five libraries used grant funds to provide staff who delivered materials to and conducted programs for nursing home residents. Five libraries used grant funds to strengthen their collections of materials of interest to older patrons. One library established a low-vision center to enable patrons with vision problems to use devices such as lamps and magnifying glasses. This library also maintained an information and referral file for patrons with vision problems.

Project IV. Blind and Physically Handicapped

The purpose of this project is to provide service for the blind and physically handicapped in cooperation with the Library of Congress, National Library Service for the Blind and Physically Handicapped (NLS). Any South Carolinian who is unable to read conventional print due to a visual or physical handicap is eligible for these services. Qualifying conditions include, but are not limited to, blindness, double vision, cataracts, glaucoma, stroke, paralysis, palsy, multiple sclerosis, and learning disabilities. The Library of Congress provides books and magazines in recorded disc and cassette formats, the required playback equipment, and books in braille. The State Library provides staff, facilities, operating costs, a supplemental collection of books in large print, and contracts with the North Carolina State Library for braille service. Reading materials are available in all subject areas for all age groups. No postage is required to either mail materials to readers or to return them to the library. An estimated 43,705 South Carolinians are potentially eligible. Currently 7,327 are receiving service (16.7%).

Even after automation and acquisition of adequate space, a major problem remains with the small staff as compared with revised ALA/NLS standards and guidelines. Three positions are still federally funded. NLS recommendations in the past called attention to immediate needs, one of which was a Volunteer Coordinator. Creation of the Volunteer Coordinator position this year has resulted in more than $29,000 in donated services in FY 90. Patron services were enhanced directly as additional volunteers were recruited, trained and supervised to perform tasks in areas for which no staff time was available, as well as providing additional time for staff to deal personally with needs of patrons. The 59 volunteers, 19 of whom were new recruits, donated a total of 2,896 hours to DBPH. Individuals accounted for 1,298

hours and Telephone Pioneers accounted for 1,598. Specific projects such as writing and adding annotations, deleting titles for which there are no local holdings, performing all processes necessary to weed the collection, duplicating tapes for book repair and magazines distribution, performing clerical duties, and regular book inspections were carried out. The Telephone Pioneers celebrated 30 years of repairing talking book machines. They repair about 2,000 machines each year.

A total of 280,556 books and magazines were circulated this year. An increase of 34,582 books since FY 89 can be attributed to an increase in the number of patrons served as well as closer contact with patrons. These totals do not reflect 58,000 magazines sent to readers directly by producers upon notification by the State Library. An interface of the patron file with the national subscriber listings was accomplished and is providing faster and more accurate delivery of direct mail subscriptions to our patrons.

The collection of materials numbered 169,257 after the acquisition of 26,604 new books and the withdrawal of 15,443 books to the "lost" category after repeated overdue notices. The "lost" books will be returned to available inventory as received from patrons.

A major factor in providing this service is the publicity received. Participation in the NLS Public Relations Program by statewide distribution of public service announcements for television aided this outreach. In addition, news releases produced inquiries and subsequent items published by a variety of service organizations and agencies. Services are listed in many state, county, and school district publications concerning handicapped services. Speaking engagements and exhibiting opportunities increased services to such events as: conference on Service to the Aging; S.C. Federation of Older Americans Annual Convention; S. C. Gerontological Society Annual Meeting; National Education Association in S.C.; Association for Educational and Rehabilitation of the Blind and Visually Impaired Fall Conference; S.C. Chapters of the National Federation of the Blind and American Council for the Blind; S.C. Optometric Association; S.C. Home Care Association (which hosted the national home care conference), S.C. School of Drug and Alcohol Studies; Elder Fairs in several locations; Clemson Extension Service; S.C. Orton Society; Parent Educator Partnership Conference; civic groups such as Lion's Club, Women's Clubs, Easter Seal Society Stroke Club, Respite House, Shepard Center, church senior organizations, and other groups concerned with serving and teaching the print handicapped. The South Carolina State Museum, which is housed in the same historic complex as the library, helps increase public exposure and awareness of the library's services. Word of mouth from satisfied patrons and their associates continues to be the greatest source of publicity.

Public libraries in South Carolina are very active in their support of this project. Brochures, posters, and easels, continue to be distributed to libraries and other appropriate agencies. Machines and books are kept for demonstration purposes and emergency loan to registered patrons. Five county libraries - Anderson, Charleston, Florence, Greenville, and Spartanburg - provide browsing collections of disc and cassette books. These collections are periodically changed. Reader Contact Forms are provided to each public library to ensure that each newly registered patron understands the services of the Library for the Blind and Physically Handicapped as well as the full range of services offered by the public library. Local publicity is coordinated with the public library.

Project V. Institutional Services

Thirty-eight institutions supported by seven State agencies were served by the project this year. Consultant services, reference assistance, film and interlibrary loan,

and participation in appropriate training opportunities were available to all. Grants-in-aid for the purchase of materials were made to: the Department of Corrections Library Services Division for 20 facility libraries of the agency; four mental health hospitals and one mental health facility for drug and alcohol addictions; two residential schools for the mentally retarded; two schools operated by the Department of Youth Services; the School for the Deaf and the Blind; and a residential school for the children of broken or impoverished homes. Collections of paperbacks selected by the consultant were purchased for four institutions which are too small to maintain library service programs. Twenty-one of the institutions which provide full service library programs employ qualified librarians. In spite of restrictive institutional budgets, most libraries in state-supported residential institutions have in FY 90 demonstrated their growing usefulness to their clientele and as a result managed to maintain adequate levels of support.

Major weeding and inventory projects have been completed in several institution libraries. Weeding of most collections is done on a regular basis to keep the materials attractive, up-to-date, and aligned with residents' needs and tastes. Hi-low titles for young adults and adults are purchased where needed, as are literacy materials. Reference assistance and interlibrary loan of materials are supplied by State Library personnel to both residents and staff as requested. State Library staff - interlibrary loan librarian, children's specialist and audio visual librarian - accompany the consultant on field trips where their expertise is needed. Library schedules are examined and programs are observed and supplemented. All institutional libraries, whether or not they qualify for LSCA grant participation, were served by Project V.

A special project this year was the statewide study of institutional libraries, which is on-going. The consultant visited eleven libraries, two in each of the seven agencies (3 in the Department of Corrections, plus the Bookmobile and Library Services Division Office). This study was directed by an advisory committee which met quarterly.

TITLE III

Project I. Interlibrary Network

The State Library operates the South Carolina Library Network (SCLN), a statewide library and information network. The SCLN's long-range goal is to enable local library users to have access to the state's total library resources. Through the use of automation and telecommunications technology, the Network promotes interlibrary cooperation and resource sharing.

As the central component of the Network, the State Library uses an integrated library automation system, produced by Data Research Associates to manage its database of more than 700,000 items. The State Library's internal functions which are presently automated include circulation, cataloging and inventory maintenance, public access catalog, interlibrary loan, audiovisual booking, and library for the blind and physically handicapped. The communications component of the Network has dial-up access capabilities permitting remote libraries and state agencies to search the State Library's database and place interlibrary loan requests using a variety of microcomputers and terminals. Another component of the Network is a statewide electronic bulletin board which provides current information on library events in South Carolina.

The Network plan established a multi-phase schedule for extending access to libraries and state agencies to assure sufficient time for training and evaluation. The

State Library staff continued to provide training for new users in catalog searching techniques and procedures for placing books, periodical photocopy, and subject requests through electronic mail. One institutional library, four academic libraries, nine special libraries, and twelve school libraries were added to the network during the year bringing to 140 the number of network users. Total Network participants at the end of FY 90 included:

Public Libraries	48
Academic Libraries	32
Technical College Libraries	16
Institutional Libraries	4
Special Libraries	25
School Libraries	15

The South Carolina Library Network has had a significant impact on the State Library's Interlibrary Loan Service. On-line access to the State Library's database enables local libraries at their own location to search the State Library's complete catalog in its most current state. The electronic mail function of the Network enhances the libraries' ability to rapidly transmit their requests to the State Library.

During FY 90, the State Library interlibrary loan staff continued to coordinate and service the Network, filling requests for all types of libraries within the state. The success of the project can be measured in terms of the number of interlibrary loan transactions (35,668 requests for materials and information were submitted to the State Library during FY 90. This figure includes 7,343 subject requests and 28,325 title requests.). A total of 35,026 pages of photocopy were supplied in response to requests.

To enhance its research capabilities, the State Library provides Data Search, a service to locate information contained in computerized data bases. The library currently has access to over 550 informational data bases offered by various data base vendors. The library has dial access to the University of South Carolina computerized library catalog, USCAN, which greatly improves the staff's ability to quickly ascertain if a particular title is held in USC's library collection. The State Library presently subscribes to the following computerized information services: DIALOG Information Services, BRS Information Technologies, ISIS (Integrated States Information System), produced by the Council of State Governments, SCOIS (South Carolina Occupational Information System), produced by the South Carolina Employment Security Commission, VU/TEXT, CUFAN (Clemson University Forestry and Agricultural Network), LUIS (Library User Information Service), the automated catalog of Clemson University Library, and the automated catalog of the Richland County Public Library. The Interlibrary Loan Service staff makes use of Data Search to provide access to information not contained in published sources at the State Library.

The long-range plan for the South Carolina Library Network proposes several components such as statewide union listing of special collections, serials union listing, access to federal documents information, and links to databases of other South Carolina libraries. The South Carolina Union List of Periodicals, issued in FY 89 with holdings listed for thirteen libraries, was expanded to include the holdings of thirty-seven South Carolina libraries in the FY 90 edition. New libraries represented were those of the South Carolina Health Information Network (SCHIN) and the eight regional campuses of the University of South Carolina.

Although the Public School Library Media Center Demonstration Project, designed to determine the feasibility of school media center participation in the Network, was completed in 1988-89, the decision was made to continue to offer Network access to additional schools. The five schools added to the six of the original project are in Barnwell, Beaufort, Calhoun, Greenville, Lexington, and York Counties. Selection was

based on local interest, the availability of appropriate hardware, and location. Training and installation for all but three of the schools was completed by June 1990. The State Library continues to monitor the impact of school library requests.

South Carolina's libraries, archives, and museums face the same problem of disintegrating collections which are plaguing similar institutions across America. Many of the state's books and manuscripts are being consumed by the acids in their pages, by exposure to too much light, by improper handling, and by wide variations in the environmental conditions in which they are housed. Since no single agency in South Carolina is charged with responsibility in this area, the State Library has joined forces with other institutions sharing the same concerns to form the Palmetto Archives, Libraries, and Museum Council on Preservation (PALMCOP). PALMCOP has the express purpose of coordinating book and paper preservation activities in the state. Working with SOLINET's Preservation office which received a grant from the National Endowment for the Humanities, PALMCOP conducted numerous workshops on disaster preparedness planning and preservation techniques. Seven interns including one from the State Library received intensive preservation training in FY 89. These interns conducted preservation needs assessments in twenty-one South Carolina institutions in FY 89 and assisted in developing a statewide preservation plan which was published in FY 90. LSCA funds were used to encourage communication among PALMCOP members and to co-sponsor with SOLINET a workshop dealing with book repair techniques.